

REGULAR MEETING OF THE BOARD OF COMMISSIONERS
February 18, 2008

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on February 18, 2008 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Jim Bremner called the meeting to order at 5:30 pm. Staff present was Doug Damery, Director; Mary Toel, Recreation Manager; Brad Kanaga, Superintendent of Parks, Kristy Howell, Athletic Supervisor and Kim Hess, Treasurer. Commissioners present were: Jim Bremner, Dale Claus, Lorelei Cox and Matt Moehle. Scott Underwood was absent.

2.0 Approval of Minutes

Revisions need to be made. The minutes will be presented for the March board meeting.

3.0 Treasurers Report

- A motion was made to approve the Treasurers Report (Cox, Claus; C-Un)

4.0 Review and Approval of Claims

- A motion was made to approve and pay the claims (Claus, Moehle; C-Un)

5.0 Petition and Public Comment

5.1 Jai Windish, Assistant Chief at the Washington Fire Dept. approached the Board of Commissioners regarding a health & wellness program for the fire dept. employees specifically for a fitness component for an exchange of services for a grant in which they are applying.

5.2 Brad Swearingen and Sherrill West were present to present the WACC's response to the Park District Use Agreement. The Use Agreement includes a Draw Down Concept in regards to facility usage. An amount of money or "Pseudo account" is established based on the amount of time requested in the original proposal and the value of the facility. This will allow the park district to use time from one activity area for another area if needed, allowing the park district plenty of flexibility in programming for the future.

The WACC also mentioned that the Municipal Price Index would be used for the increase in usage fees and the Pseudo account instead of the Consumer Price Index.

It was clarified that the park district had approved a total of \$25,000 annually to be paid toward Capital debt. This is based on the original \$10,000 base usage fee for office space (not needed or provided) and an additional \$15,000 capital commitment to make up \$25,000 total.

The WACC thinks that park district programming for seniors and a Community Theater would be an asset to the facility.

Commissioner Claus asked about the status of the high school board. There are concerns regarding the board make up. A Governance Document proposal will soon be presented to the WACC board to address their board make up, replacement, roles and duties. It will hopefully address many of the concerns of the boards.

6.0 Committee Reports

6.1 Update of WACC Use Agreement – It was felt that generally the Use Agreement is acceptable except for a few minor items that need to be clarified or addressed. It is the feeling of the board that the potential approval of the Governance Document would address many of the concerns of the board and an approval of the Use Agreement could soon be passed dependent upon the approval of a Governance Document that would satisfy those concerns. Director Damery went through several items that were addressed by Attorney Rick Joseph in the proposed Use Agreement. Director Damery is going to continue to work on revisions and with WACC.

6.2 Appointment of WACC Board Representative – tabled until the March board meeting.

7.0 Staff Reports

7.1 Parks and Property- Brad had no additions to his report.

7.2 Athletic Coordinators- Kristy had no additions to her report.

7.3 Recreation Manager- Mary had no additions to her report.

7.4 Executive Director – Director Damery reviewed items on his report, but had no additions.

8.0 Old Business

8.1 Discussion and action on the formation of a 501(c) (3) Foundation – Director Damery is looking for direction to move forward with the development of a Foundation and the formation of a 501(c) (3) not for profit corporation and authority to spend up to \$6,000 on attorney fees to complete all the necessary documents and applications. The purpose of the Foundation will be to support the Washington Park District in providing enhanced recreation programs, facilities and services. The board discussed and decided that the Foundation board make up should be 3 Park District Board representatives and 2 at large members appointed by the board.

9.0 New Business

9.1 Action on Ordinance No. 230 establishing terms of office for Board Secretary and Board Treasurer, defining their qualifications, powers and duties, and appointing a Board Secretary and Treasurer

- A motion was made to approve Ordinance No. 230 establishing terms of office for Board Secretary and Board Treasurer, defining their qualifications, powers and duties, appointing a Board Secretary and Treasurer. (Moehle, Cox; C-Un)

9.2 Discussion of the Pool Budget and Operation Proposal – No motion is necessary at this time. Director Damery is looking for the board's blessing to move forward with the proposed ideas. There was discussion regarding raising family pool pass rates, but it was decided not to do it at this time, but that it would certainly be required next season due to increased expenses in staff and other operational costs.

10.0 Adjournment

A motion was made to adjourn the board meeting at approximately 8:10 p.m.

Respectfully Submitted,

Lorelei Cox, Secretary
Washington Park District
Board of Commissioners