

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

March 19, 2007

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on March 19, 2007 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Jim Bremner called the meeting to order at 5:30 pm. Staff present was Doug Damery, Director; Brad Kanaga, Superintendent of Parks, Jackie Hofer, Administrative Assistant, Julie Snell, Marketing and Special Events Manager and Kim Hess, Treasurer,. Commissioners present were: Jim Bremner, Dale Claus, Lorelei Cox, Matt Moehle and Scott Underwood.

2.0 Minutes

- A motion was made to approve the February 19, 2007 regular meeting minutes. (Underwood, Claus; C-Un)

3.0 Treasurer's Report

Treasurer Hess reported there are a few things to highlight. The \$90,000 in the recreation account is going to be needed this month so that will be transferred and those numbers will be a little more true to the budget.

The income is low for our special events as well as the income for Gus Macker is low but when looking at the expense side we also have not spent as much.

Program and soccer fees are off as well as our secretary salary.

- A motion was made to approve the treasurer's report (Underwood, Claus; C-Un)

4.0 Claims to be Paid

- A motion was made to approve and pay the claims as presented (Underwood, Claus; C-Un)

5.0 Petition and Public Comment

At this time the introduction of Mary Toel was presented to staff and Board of Commissioners. Mary is our new Recreation Manager and comes to us from the Peoria Park District. Mary is a graduate of Illinois State University with a degree in Parks and Recreation Administration.

Mike Adams was also present. Mike announced his resignation as the Washington Park District Pool Manager and stated he is looking forward to continuing to work for the park district in the maintenance department. The board and Director Damery recognized the dedication and service that he has provided to the Park District over the years as Pool Manager. He should be commended for setting a great standard for pools in the area.

At this time it was also announced that Katie Anderson will be the new pool manager and will be on board the end of May.

6.0 Committee Reports

None

7.0 Staff Reports

- 7.1 **Executive Director**-Director Damery stated that we have applied for a recreation trail grant. This is the same grant that we put in for 2 years ago.
We have also applied for a safety grant to equip our major facilities with lighting detectors.
- 7.2 **Parks and Property** – Brad reported the new press box on the Jan Smith Field is coming along very nicely. All material had been donated and what we have to pay for is the roofing material.
- 7.3 **Marketing and Special Events Manager** - Julie reported was very busy with the IHSA Tournament. We had a court at the March Madness Experience at the Civic Center during the Class A and AA state tournament.
Wrapping things up with the summer brochure as well as working/finishing up the budget.
- 7.4 **Kristy Howell and Jean Escue** – Kristy reported wrapping things up on soccer. We have approximately 440 kids playing in our in-house league and/or ICSL Travel league.
Little Hoopers has concluded with many positive comments.
We are currently accepting registrations for our summer adult softball leagues as well as t-ball leagues.

8.0 Old Business

- 8.1 **Discussion of Washington Recreation Trail** – Jim Ash was present to address any questions or concerns regarding the recreation trail. Two sheets have been passed out with 2 options. There has been discussion of building a boardwalk that would raise the trail over the water as well as discussion of an alternate route on top of the dam. The cost of a boardwalk would be approximately \$90,000. The alternate dam route would cost an estimated \$36,080. The board asked Director Damery to pursue an easement for the alternate dam route.
- 8.2 **Discussion and Action on the purchase of a new truck** – We have received two quotes for a new 2007 4X4 truck, with light bar and snowplow. Commissioner Claus asked if the state bid had been received. Director Damery explained the state bid has been investigated and this bid price was lower than expected and that it was competitive with the state bid. Commissioner Claus stated he would appreciate having that information before making a decision on purchasing the truck.
- A motion was made to purchase the bid for the 2007 Ford 4X4 truck after confirmation that the state bid was not significantly lower than the price of the bid from Ufring (Claus, Cox; C-Un)
- 8.3 **Discussion and Action on the quote for 2007 Lawn Care Program** – Director Damery stated the current contract has been reviewed and with the many changes

with different companies we have decided to bid this out. Two quotes for lawn care applications for fertilization and weed control. Tru-Green has the best bid of \$11,054.12 and has been very please with their service.

- A motion was made to approve the quote from Tru-Green for the 2007 season. (Moehle, Underwood; C-Un)

8.4 Discussion and Review of Pool Rates and Budget – Director Damery passed out the proposed pool rates and budget for review. Also included are wage rates and salaries and how increases were figured. The board recommended an increase in the non-resident fee for the season passes. It was recommended to contact Morton, Metamora, Peoria etc. to check out their pricing differences for non-residents.

9.0 Old Business

9.1 Discussion of additional work for pool filter - Director Damery was not able to get the project description for the bids done in a timely manner in order to receive bids back by the board meeting. At this point, Director Damery will move forward with getting the bids out and be ready to act on this matter at our next board meeting.

9.2 Discussion and potential action on WACC Use Agreement – Commissioner Underwood stated he believes we should put the Use Agreement out for review. Director Damery stated he received an e-mail from the City regarding additional funding to close the shortfall. Discussion between Park District Commissioners all agree no more funding is available through the park district.

10.0 Adjournment

- A motion was made at approximately 7:45 p.m. to adjourn from the regular board meeting.

Respectfully Submitted,

Lorelei Cox, Secretary
Washington Park District
Board of Commissioners