

REGULAR MEETING OF THE BOARD OF COMMISONERS
April 20, 2009

- **Call to Order**

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on April 20, 2009 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. Vice-President Matt Moehle called the meeting to order at 5:30 pm. Staff present was Doug Damery, Director; Kristy Howell, Recreation Manager; Jackie Hofer, Administrative Assistant; Brad Kanaga, Superintendent of Parks, and Kim Hess, Finance Manager. Commissioners present were: Lorelei Cox, Dale Claus and Matt Moehle. Jim Bremner and Scott Underwood were absent.

- **Petition and Public Comment**

Doug Weston, newly elected commissioner, was in attendance and introduced to all.

- **Approval of Minutes**

- Approval of March 16, 2009 Regular Meeting Minutes
- A motion was made to approve the March 16, 2009 meeting minutes. (Cox, Claus; C-Un)

- **Financial Report**

- A motion was made to approve the financial report. (Claus, Cox; C-Un)

- **Review and Approval of Claims**

- A motion was made to approve and pay the claims (Cox, Claus; C-Un)

- **Committee Reports**

- Update from HISRA Representative: Director Damery and Commissioner Claus both attended the meeting but nothing to report. .
- Update from the WACC Representative: Commissioner Cox did attend the meeting; however, there is not a lot to report. Memberships are holding steady, they will be putting up a digital sign which will be visible from both sides. They are also exploring the idea of adding on for the purpose of fitness classes.

- **Staff Reports**

- **Parks and Property**-Brad added that Dave Brown Joel Brinker and he have received their certification for spraying herbicides/pesticides.
- **Athletic Coordinator**-Jean and Kathy's report was presented in the packet.
- **Recreation Manager**-Kristy had no additions to her report.
- **Executive Director**-Doug highlighted a few items on his report.

- **Old Business**

- Update regarding the Washington Recreation Trail Wilmore Rd. Connection Director Damery explained he has been in contact with all of the property owners. He has gotten a hold of who he thinks will be able to approve the easement at CVS. Director Damery is sending CVS a copy of the proposal of the easement information so they can send it to the regional office for their review. Washington Township expressed concerns about the wall. Ken Holford has been out of town quite a bit; therefore he has not had an opportunity to bring it up.

- **New Business**

- **Discussion and Action on proposal for installation of septic system for Oak Ridge Park Concessions Building**

Director Damery explained we had proposals previously and had gotten approval from another contractor; however, he is not available so we have gotten a proposal from another contractor which is right in line with what the first proposal.

- A motion was made to approve the proposal from Roy Roseboom Excavating not to exceed \$9,284.00 (Claus, Cox; C-Un)

- **Discussion and Action of Professional Agreement for Audit Services**

Financial Manager Hess explained her outstanding relationship with Greim and Associates and how auditors in the newer format are required to do much more paper work and must be much more thorough in tracking the source of payments.

- A motion was made to approve the Agreement for Audit Services from Steven D. Greim and Associates (Cox, Claus; C-Un)

- **Discussion and Potential Action on the budget for Fiscal Year 2009-2010**

Director Damery explained this budget is a work in progress. He explained how Recreation Fund has been borrowing from other funds for a while now but also explained that the gas and electric for this building is really hurting us. The Recreation Fund appears to be doing well as registration and revenues are all increasing; currently it looks like we will be trying to make up about \$86,000 in the budget. We will definitely be looking at reducing expenses and increasing fees which we have been doing. Further discussion and approval was put off until the May board meeting.

- **Discussion and Potential Action on lease agreement for a new vehicle**

Director Damery explained we have been working with Uftring Ford. They have presented a lease program which is a very advantageous program that Ford offers municipal entities.

We are looking at leasing a 2009 Ford Regular Cab with a total purchase price of \$13,392. We will lease the vehicle for 3 years making quarterly payment of \$1,268.67

At the end of the 3 year lease we have a \$1 buyout option.

- A motion was made to authorize Director Damery to enter into a lease agreement with Uftring Ford for the proposed vehicle (Cox, Claus; C-Un)

- **Executive Session**

- A motion was made at approximately 6:54 p.m. to adjourn from the regular meeting and move into executive session for the discussion of personnel. (Cox, Claus; C-Un)
- A motion was made at approximately 7:17 p.m. to adjourn from executive session and move into the regular meeting. (Claus, Cox; C-Un)

- **Adjournment**

- A motion was made at approximately 7:18 p.m. to adjourn from the regular meeting. (Cox, Claus; C-Un)

Respectfully Submitted,

Lorelei Cox,
Secretary
Washington Park District