

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

June 1, 2009

- **Call to Order**

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on May 18, 2009 and continued on June 1, 2009 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Jim Bremner called the meeting to order at 5:30pm. Staff present was Doug Damery, Director; Kristy Howell, Recreation Manager; Brad Kanaga, Superintendent of Parks; Commissioners present were: Doug Weston, Lorelei Cox, Dale Claus and Jim Bremner.

- **Discussion and Potential Action on the budget for Fiscal Year 2009-2010**

Director Damery distributed a revised Proposed Budget to the board. Attached to the proposed budget was a two year projection of fund balances as a result of some of the budget cuts. He also distributed a Budget Summary which explained what line item and how the cuts were made.

Director Damery explained that it does not make sense to reduce any existing recreation programs. Each program is budgeted to make money. We continue to project a 4% increase in revenues over last year's revenues. Any reduction in programs would result in lost revenues and actually put the burden of the overhead on fewer programs making it more difficult to overcome the overhead. Furthermore, any recreation programs that are not budgeted to make money have been eliminated or restructured. Pricing has been adjusted on existing programs to increase the cost recovery percentage yet allow for a reasonable price for programs and services. If a program does not reach the minimum number of participants to achieve that, the program is cancelled. We are currently using a cost recovery goal amount of 30% for recreation program budgets. That may increase for certain programs in the fall and winter brochures as able. This is also the area that we can gain the most on revenues. The recreation staff will continue to look for ways to eliminate or cut unnecessary expenses and increase revenues as well as add new programs that could further absorb the large overhead burden of the WMS Recreation Facility.

Director Damery explained the cuts that are proposed could potentially reduce the negative balances in IMRF, Liability Insurance and Social Security and begin to repay Working Cash. He also explained that the total proposed cuts of \$76,294.73 are able to get them to a point in Net Income where the negative amount is solely due to the Wilmor Rd Connection Capital Project from the Construction Fund and the paving from the Paving and Lighting Fund balance.

Director Damery said that within the Budget Summary the Capital Fund expenditures were explained so that they could be considered as additional cuts or cuts to replace some of the cuts that were proposed. Each project was discussed and Director Damery pointed out that the lighting project for WMS was added as a project because of a potential grant and potential annual operational savings in electricity. It was pointed out that the return on investment was pretty long.

In order to complete the discussion on the budget and the budget cuts, the board needed to go into executive session.

- **Executive Session**

- A motion was made at approximately 6:34 p.m. to adjourn from the regular meeting and move into executive session for the discussion of personnel and health care policy. (Claus, Weston; C-Un)
- A motion was made at approximately 7:12 p.m. to adjourn from executive session. (Claus, Cox; C-Un)

- A motion was made that in light of fiscal concerns the Maintenance III-Parks full-time position will be eliminated effective June 30, 2009. (Claus, Weston; C-Un)
 - A motion was made to approve the proposed budget as presented and including the elimination of \$28,000 in the Buildings and Structures account in the Capital Fund for the WMS lighting project. (Cox, Weston; C-Un)
 - Motion to increase dependent coverage to 20% for dependent coverage premium effective in the next payroll.
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- **Adjournment**
 - A motion was made at approximately 7:20 p.m. to adjourn from the regular meeting. (Cox, Weston; C-Un)

Respectfully Submitted,

Lorelei Cox,
Secretary
Washington Park District