



## **SCHOLARSHIP PROGRAM GUIDELINES**

It is the policy of the Washington Park District that every resident has the opportunity to participate in recreational programs offered by the District. The Park District will attempt to provide leisure opportunities for residents faced with financial hardship.

Proof of financial need must be submitted along with the application form at the time of application. Items that will be considered when evaluating need, include current participation in public aid, food stamps, school lunch or subsidized housing programs, excessive medical bills or other unusual and burdening financial circumstance.

Persons requesting scholarships must complete the appropriate form and submit it to the Park District Administration Office along with documentation/proof of need. Applications will be individually reviewed and evaluated. Applicants will be notified of decision within three weeks of submission.

### Application Guidelines:

- All information submitted is confidential.
- All information on the application must be true and accurate. Scholarship funds are legally recoverable if paid and awarded on the basis of false information supplied by applicant, and will nullify your request for a scholarship.
- The Executive Director or Recreation Manager of the Washington Park District will review all requests for scholarships.
- Scholarship is limited to one award per 4-month period and be determined by need and available funds.
- Scholarships are available for residents of Washington Park District taxing boundary only.

### **Washington Park District Scholarship Information**

The intent of the scholarship program is to offer assistance to individuals wishing to participate in recreational programs and activities, who reside within the Washington Park District boundaries, who may not otherwise have the means available to participate. With every program, we ask that you make every effort to contribute as much as you can to make this program helpful for as many people as possible.

Scholarship Program funding is available up to \$50 per season following the Washington Park District’s timeline for our 3 brochures.

**Winter/Spring Brochure** – Programs beginning in January, February, March, and April

**Summer Brochure** – Programs beginning in May, June, July, and August

**Fall Brochure** –Programs beginning in September, October, November, and December

One program per child – per season will be made available for qualifying applicants. There is a \$50 limit per child, per season for program fees reduced/waived.

Certain types of programs and activities are not eligible for scholarships and will be handled on a case-by-case basis.

The participant shall pay a minimum of **\$5.00** toward each of the above program registration fees. If the program fee exceeds \$50, the participant shall pay the additional amount. Scholarship money can only be used for that program during the period listed.

*Example:* If a participant chooses their scholarship money to put towards tumbling for one month, the \$50 is applied toward tumbling for those four (4) months (may include more than one month, but if the dollar amount exceeds \$50 the participant must pay the difference). **NOTE:** The participant may participate in as many programs as they wish, but scholarships are only good for up to \$50.

**Eligibility:**

To register for a program and apply for scholarship assistance, visit the Washington Park District Recreation Facility at 105 S. Spruce St.

**NOTE:** Advanced notice of scholarship participation is required. No late program registration will be granted scholarships.

**Proof of Residency and Identification** – Driver’s License, CILCO Bill, Current Signed Lease, Tax Bill, etc...

**Proof of Income** – Public Aid Card, proof of eligibility for free lunch program, proof that participant is in a certified foster home, medical card, or parent/guardian’s most recent U.S.1040. If using the most recent U.S. 1040 as proof of income, the child must be listed as a dependent.

**Income Guidelines for Scholarship** (based on the United States Department of Agriculture)

<b>Family Size</b>	<b>Max. Gross Income/Year</b>	<b>Max. Gross Income/Month</b>
2	\$22,089	\$1,841
3	\$27,787	\$2,316
4	\$33,485	\$2,791
5	\$39,183	\$3,266
6	\$44,881	\$3,741
7	\$50,579	\$4,215
8	\$56,277	\$4,690
Each Additional Member	+\$5,698	+\$475



**WASHINGTON PARK DISTRICT**  
**105 S. Spruce St.**  
**WASHINGTON IL 61571**  
**(309) 444-9413**



**SCHOLARSHIP ASSISTANCE REQUEST**

Participant Name \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ (addresses must be the same)

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Day Phone \_\_\_\_\_ Night Phone \_\_\_\_\_

Extenuating circumstances to consider: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Program Code \_\_\_\_\_

Program Name \_\_\_\_\_ Total Program Fee \$ \_\_\_\_\_

Season of program: Winter/Spring \_\_\_\_\_ Summer \_\_\_\_\_ Fall \_\_\_\_\_

The information you provide on this request form will be treated confidentially and only used for eligibility determination. You will be notified by mail if the request has been approved.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

11/1/12

*Below for office use only*

*Must have copies of one of the following attached to this form from each list*

Proof of Income

- Current Medical Card
- Resides in certified foster home
- US 1040 with the participant listed as dependent
- Proof of free lunch participation

Proof of Residency in Washington Park District Taxing Boundary

- Driver's License
- Ameren Bill
- Current lease signed
- Tax bill from Tazewell County

<p><i><u>This box will be completed after approval by supervisor.</u></i></p> <p>Amount of program: _____</p> <p>Paid by participant: _____          (At least \$5)</p> <p>Paid by scholarship: _____</p> <p>Approved by: _____</p> <p>Date: _____</p>
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