

Camp Adventurers Parent & Camper Manual 2020



Dear Parents and Campers,

Welcome to 2020 Camp Adventurers! We are extremely excited to have you with us this year, and look forward to a fun filled and action packed summer full of excitement, adventure, and a chance to make new friends. This summer's camp will feature a variety of activities including arts and crafts, games, science/nature projects, outdoor activities, fieldtrips, and much more.

Please take a few moments to review this manual, as some of our policies have changed. This manual has been designed to help with questions you may have about our program. Enclosed you will find some important forms to fill out and return to us. Please return all forms to the main office as soon as possible, the information only forms are yours to keep.

We <u>must</u> have all forms before you leave your children the first day of camp.

While all of the forms are very important, we ask that you specifically go over and discuss the camp behavior policy and rules with your child. Remember safety is our number one concern!

A list of our June field trips will be available on May 20, 2020 for you to view. Please understand that trips may be rearranged or changed due to weather or circumstances out of our control. You will receive a tentative schedule on the first day of every month. We will do our best to stick to this schedule, but changes may be necessary due to weather or other conflicts.

Camp Director: Ms. Megan Assistant Camp Director: Ms. Sue

If you have any questions or concerns now or throughout the summer, please feel free to contact the summer camp coordinator at meganv@washingtonparkdistrict.com or 309-444-9413.

Sincerely,

Camp Adventurers Staff

			Washingto Park District
SESSION	THEME	DATE	TIME
	Kicking It Off!	June 1 – 5	9:00 am – 4:30 pm
I	Luau Party	June 8 – 12	9:00 am – 4:30 pm
	Circus Week	June 15 – 19	9:00 am – 4:30 pm
II	Sports Mania	June 22 – 26	9:00 am – 4:30 pm
	Stars and Stripes!	June 29 – July 3	9:00 am – 4:30 pm
III	Crazy Dayz	July 6 – 10	9:00 am – 4:30 pm
W	Lights, Camera, Action!	July 13 – 17	9:00 am – 4:30 pm
IV	Christmas in July	July 20 – 24	9:00 am – 4:30 pm
V	Splish, Splash!	July 27 – 31	9:00 am – 4:30 pm
V	Wrapping It Up	Aug 3 – 7	9:00 am – 4:30 pm
VI	Extended Summer Camp	Aug 10 – 14	9:00 am – 4:30 pm
VI	Extended Summer Camp	Aug 17 – 21	9:00 am – 4:30 pm
VII	Extended Summer Camp	Aug 24 – 28	9:00 am – 4:30 pm
VII	Extended Summer Camp	Aug 31 – Sept 4	9:00 am – 4:30 pm

Two Week Sessions - Best Value!

Grades K – 2					
Code	Session	Days	Dates	Times	Fee-R/NR
3-4010-20	I	Mon-Fri	June 1-12	9:00AM-4:30PM	\$230/\$255
3-4020-20	II	Mon-Fri	June 15-26	9:00AM-4:30PM	\$230/\$255
3-4030-20		Mon-Fri	June 29-July 10	9:00AM-4:30PM	\$230/\$255
3-4040-20	IV	Mon-Fri	July 13-24	9:00AM-4:30PM	\$230/\$255
3-4050-20	V	Mon-Fri	July 27-Aug 7	9:00AM-4:30PM	\$230/\$255
3-4110-20	VI	Mon-Fri	Aug 10-Aug 21	9:00AM-4:30PM	\$230/\$255
3-4120-20	VII	Mon-Fri	Aug 24-Sept 4	9:00AM-4:30PM	\$230/\$255
Grades 3 – 6					
3-4015-20	I	Mon-Fri	June 1-12	9:00AM-4:30PM	\$230/\$255
3-4025-20	II	Mon-Fri	June 15-26	9:00AM-4:30PM	\$230/\$255
3-4035-20	111	Mon-Fri	June 29-July 10	9:00AM-4:30PM	\$230/\$255
3-4045-20	IV	Mon-Fri	July 13-24	9:00AM-4:30PM	\$230/\$255
3-4055-20	V	Mon-Fri	July 27-Aug 7	9:00AM-4:30PM	\$230/\$255
3-4115-20	VI	Mon-Fri	Aug 10-Aug 21	9:00AM-4:30PM	\$230/\$255
3-4125-20	VII	Mon-Fri	Aug 24-Sept 4	9:00AM-4:30PM	\$230/\$255

Non-refundable Deposit: \$50 per session or payment in full Location: Washington Park District Recreation Facility

SIGN UP BY THE WEEK

Grades K – 2				
3-4011-20	Kicking It Off!	June 1 – 5	9:00AM-4:30PM	\$135/\$145
3-4012-20	Luau Party	June 8 – 12	9:00AM-4:30PM	\$135/\$145
3-4021-20	Circus Week	June 15 – 19	9:00AM-4:30PM	\$135/\$145
3-4022-20	Sports Mania	June 22 – 26	9:00AM-4:30PM	\$135/\$145
3-4031-20	Stars and Stripes!	June 29 – July 3	9:00AM-4:30PM	\$135/\$145
3-4032-20	Crazy Dayz	July 6 – 10	9:00AM-4:30PM	\$135/\$145
3-4041-20	Lights, Camera, Action!	July 13 – 17	9:00AM-4:30PM	\$135/\$145
3-4042-20	Christmas in July	July 20 – 24	9:00AM-4:30PM	\$135/\$145
3-4051-20	Splish, Splash!	July 27 – 31	9:00AM-4:30PM	\$135/\$145
3-4052-20	Wrapping It Up	Aug 3 – 7	9:00AM-4:30PM	\$135/\$145
3-4111-20	Extended Summer Camp	Aug 10 – 14	9:00AM-4:30PM	\$135/\$145
3-4112-20	Extended Summer Camp	Aug 17 – 21	9:00AM-4:30PM	\$135/\$145
3-4121-20	Extended Summer Camp	Aug 24 – 28	9:00AM-4:30PM	\$135/\$145
3-4122-20	Extended Summer Camp	Aug 30 – Sept 4	9:00AM-4:30PM	\$135/\$145
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Grades 3 – 6		hung 1 E	0.00414.20014	¢125/¢145
3-4016-20	Kicking It Off!	June 1 – 5	9:00AM-4:30PM	\$135/\$145
3-4016-20 3-4017-20	Luau Party	June 8 – 12	9:00AM-4:30PM	\$135/\$145
3-4016-20 3-4017-20 3-4026-20	Luau Party Circus Week	June 8 – 12 June 15 – 19	9:00AM-4:30PM 9:00AM-4:30PM	\$135/\$145 \$135/\$145
3-4016-20 3-4017-20 3-4026-20 3-4027-20	Luau Party Circus Week Sports Mania	June 8 – 12 June 15 – 19 June 22 – 26	9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM	\$135/\$145 \$135/\$145 \$135/\$145
3-4016-20 3-4017-20 3-4026-20 3-4027-20 3-4036-20	Luau Party Circus Week Sports Mania Stars and Stripes!	June 8 – 12 June 15 – 19 June 22 – 26 June 29 – July 3	9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM	\$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145
3-4016-20 3-4017-20 3-4026-20 3-4027-20 3-4036-20 3-4037-20	Luau Party Circus Week Sports Mania Stars and Stripes! Crazy Dayz	June 8 – 12 June 15 – 19 June 22 – 26 June 29 – July 3 July 6 – 10	9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM	\$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145
3-4016-20 3-4017-20 3-4026-20 3-4027-20 3-4036-20 3-4037-20 3-4046-20	Luau Party Circus Week Sports Mania Stars and Stripes! Crazy Dayz Lights, Camera, Action!	June 8 – 12 June 15 – 19 June 22 – 26 June 29 – July 3 July 6 – 10 July 13 – 17	9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM	\$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145
3-4016-20 3-4017-20 3-4026-20 3-4027-20 3-4036-20 3-4037-20 3-4046-20 3-4047-20	Luau Party Circus Week Sports Mania Stars and Stripes! Crazy Dayz Lights, Camera, Action! Christmas in July	June 8 – 12 June 15 – 19 June 22 – 26 June 29 – July 3 July 6 – 10 July 13 – 17 July 20 – 24	9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM	\$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145
3-4016-20 3-4017-20 3-4026-20 3-4027-20 3-4036-20 3-4037-20 3-4046-20 3-4047-20 3-4056-20	Luau Party Circus Week Sports Mania Stars and Stripes! Crazy Dayz Lights, Camera, Action! Christmas in July Splish, Splash!	June 8 – 12 June 15 – 19 June 22 – 26 June 29 – July 3 July 6 – 10 July 13 – 17 July 20 – 24 July 27 – 31	9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM	\$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145
3-4016-20 3-4017-20 3-4026-20 3-4027-20 3-4036-20 3-4037-20 3-4046-20 3-4047-20 3-4056-20 3-4057-20	Luau Party Circus Week Sports Mania Stars and Stripes! Crazy Dayz Lights, Camera, Action! Christmas in July Splish, Splash! Wrapping It Up	June 8 – 12 June 15 – 19 June 22 – 26 June 29 – July 3 July 6 – 10 July 13 – 17 July 20 – 24 July 27 – 31 Aug 3 – 7	9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM	\$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145
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3-4016-20 3-4017-20 3-4026-20 3-4027-20 3-4036-20 3-4037-20 3-4046-20 3-4047-20 3-4047-20 3-4056-20 3-4057-20 3-4116-20 3-4117-20	Luau Party Circus Week Sports Mania Stars and Stripes! Crazy Dayz Lights, Camera, Action! Christmas in July Splish, Splash! Wrapping It Up Extended Summer Camp Extended Summer Camp	June 8 – 12 June 15 – 19 June 22 – 26 June 29 – July 3 July 6 – 10 July 13 – 17 July 20 – 24 July 27 – 31 Aug 3 – 7 Aug 10 – 14 Aug 17 – 21	9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM	\$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145 \$135/\$145
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CAMP ADVENTURERS - PART TIME OPTION: YOU PICK 3 DAYS PER WEEK!

Grades K – 2				
3-4060-20	Kicking It Off!	June 1 – 5	9:00AM-4:30PM	\$91/\$101
3-4061-20	Luau Party	June 8 – 12	9:00AM-4:30PM	\$91/\$101
3-4062-20	Circus Week	June 15 – 19	9:00AM-4:30PM	\$91/\$101
3-4063-20	Sports Mania	June 22 – 26	9:00AM-4:30PM	\$91/\$101
3-4064-20	Stars and Stripes!	June 29 – July 3	9:00AM-4:30PM	\$91/\$101
3-4065-20	Crazy Dayz	July 6 – 10	9:00AM-4:30PM	\$91/\$101
3-4066-20	Lights, Camera, Action!	July 13 – 17	9:00AM-4:30PM	\$91/\$101
3-4067-20	Christmas in July	July 20 – 24	9:00AM-4:30PM	\$91/\$101
3-4068-20	Splish, Splash!	July 27 – 31	9:00AM-4:30PM	\$91/\$101
3-4069-20	Wrapping It Up	Aug 3 – 7	9:00AM-4:30PM	\$91/\$101
3-4160-20	Extended Summer Camp	Aug 10 – 14	9:00AM-4:30PM	\$91/\$101
3-4161-20	Extended Summer Camp	Aug 17 – 21	9:00AM-4:30PM	\$91/\$101
3-4162-20	Extended Summer Camp	Aug 24 – 28	9:00AM-4:30PM	\$91/\$101
3-4163-20	Extended Summer Camp	Aug 30 – Sept 4	9:00AM-4:30PM	\$91/\$101
Grades 3 – 6				
uraces 5 - 0				
	Kicking It Off!	June 1 – 5	9:00AM-4:30PM	\$91/\$101
3-4080-20 3-4081-20	Kicking It Off! Luau Party	June 1 – 5 June 8 – 12	9:00AM-4:30PM 9:00AM-4:30PM	\$91/\$101 \$91/\$101
3-4080-20	Kicking It Off! Luau Party Circus Week			\$91/\$101 \$91/\$101 \$91/\$101
3-4080-20 3-4081-20	Luau Party Circus Week	June 8 – 12	9:00AM-4:30PM	\$91/\$101
3-4080-20 3-4081-20 3-4082-20	Luau Party	June 8 – 12 June 15 – 19	9:00AM-4:30PM 9:00AM-4:30PM	\$91/\$101 \$91/\$101
3-4080-20 3-4081-20 3-4082-20 3-4083-20	Luau Party Circus Week Sports Mania	June 8 – 12 June 15 – 19 June 22 – 26	9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM	\$91/\$101 \$91/\$101 \$91/\$101
3-4080-20 3-4081-20 3-4082-20 3-4083-20 3-4084-20	Luau Party Circus Week Sports Mania Stars and Stripes!	June 8 – 12 June 15 – 19 June 22 – 26 June 29 – July 3	9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM	\$91/\$101 \$91/\$101 \$91/\$101 \$91/\$101
3-4080-20 3-4081-20 3-4082-20 3-4083-20 3-4084-20 3-4085-20	Luau Party Circus Week Sports Mania Stars and Stripes! Crazy Dayz Lights, Camera, Action! Christmas in July	June 8 – 12 June 15 – 19 June 22 – 26 June 29 – July 3 July 6 – 10 July 13 – 17 July 20 – 24	9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM 9:00AM-4:30PM	\$91/\$101 \$91/\$101 \$91/\$101 \$91/\$101 \$91/\$101 \$91/\$101
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CAMP FEES

Campers may register for any two-week session with a \$50 deposit due at registration and then remaining fees due two weeks prior to the first day of camp. All one-week registrations must be paid in full at the time of registration.

PRE & POST CAMP HOURS

For those needing additional time, ten, twenty, and fifty hour coupons are available and may be used when needed. Time is broken into 15 minute increments. Our staff will keep the card and deduct the time used. Notes will be made on a regular basis on the sign-in/out sheets as to how many Pre/Post care hours your camper has left. Once staff has notified you of hours it is YOUR responsibility to make payments and ensure you have time on file. **Once you run out of hours your child(ren) will not be allowed to come early or stay late until the balance is paid and more hours are purchased.** We appreciate your support in helping us stay up to date on this! Refunds/credits will not be issued for unused time. Late fee \$1 per minute after 6:00 p.m.

Campers must be pre-registered for pre and post camp prior to the start of camp. To register for pre/post camp, please contact the park office at 444-9413.

Pre Camp Hours: 6:30 - 9:00 a.m.	Ten Hour Coupon: \$30	Code: 3-4070-20
Post Camp Hours: 4:30 - 6:00 p.m.	Twenty Hour Coupon: \$55	Code: 3-4071-20
	Fifty Hour Coupon: \$120	Code: 3-4072-20

TRANSPORTATION TO SWIM LESSONS & WPD PROGRAMS

We will be happy to provide transportation to swim lessons or other WPD programs that take place prior to 11:00 a.m. start time. **Camp field trips/special activities do take priority.** If a schedule conflict arises, please let us know. It is the parents decision as to what program their child will attend or make other arrangements for transportation for their child. Communication with us is greatly appreciated. You will need to fill out an **Activity Transport Form** telling us what time the lesson/program is and the location. Look for camp logo for classes offered by WPD that we will provide transportation to.

ARRIVAL/DEPARTURE

Camp is held at the Washington Park District Recreation Facility located at 105 S. Spruce Street. Parents are required to come into the building and accompany their children to our Camp Adventurers table. It is also required for the parents to pick up their children and sign them out with the appropriate staff member.

Only persons listed on the authorized pickup list can pick up your child. Persons picking up campers may be asked to show photo id. Each child must be signed in and out daily. If you are planning on picking up your child prior to 4:30 p.m., staff must be notified a day prior. If we are not at the park district building, you will need to drive out to our destination.

ABSENCES/ILLNESS



Please notify the Washington Park District at 444-9413 if your child will be absent or cannot attend due to illness. If your child is ill or has a fever, we discourage their participation. If a child becomes ill during the program a parent will be notified and asked to pick up their child. If the parent is unavailable, the emergency contacts will be called. **Your child must be fever free for 24 hours before returning to the program.**

In case of contagious disease, please notify a Camp Adventurers staff immediately. All parents of campers at that site will be notified as soon as possible.

PLEASE NOTIFY THE CAMP DIRECTOR OR CAMP ADVENTURERS TABLE STAFF NO LATER THAN A DAY BEFORE THE SCHEDULED ABSENCE OR IF YOU ARE PLANNING ON PICKING UP YOUR CHILD PRIOR TO 4:30 P.M.

Fee cannot be adjusted for absences.

WHAT TO BRING TO CAMP

Each camper will have his/her own locker to put his or her items in each day.

Each day, campers should bring the following items:

- A back pack
- A sack lunch (including drink)
- A swimsuit
- A towel
- Water Bottle Your child will need their water bottle during our afternoon snack as well as during our frequent water breaks throughout the day.

All items should be clearly marked **with campers name** and the phone number **of the Washington Park District 444-9413.**

SWIMMING & POOL CONCESSIONS

Campers are scheduled to swim on Monday, Wednesday & Friday afternoons. Occasionally this schedule will change (which is why we ask that they bring their suits everyday).

The Washington Park District is fortunate to have an excellent pool & camp staff. When campers visit the pool for the first time they will be given a swim test by our staff and will be limited to which pool/pools they may use based on their swimming abilities. All campers will be supervised by staff during their entire swimming time. All kindergarteners and 1st graders will be kept in the baby pool area. The baby pool area is fenced in with a lock separated from the two big pools. For your younger child(ren), (kindergarten and 1st grade) to leave the baby pool area you will need to contact the camp director and give permission for your child to be allowed to swim in the bigger pools.

(meganv@washingtonparkdistrict.com)

Concessions are available at the pool. Parents may purchase a concessions coupon for \$10 or \$20. Camp staff will keep the coupon and give it to the child to use at the pool. When the card is finished, Ms. Megan will inform parents and they may purchase a new coupon if desired. Concession coupons may be purchased at our front desk at the Washington Park District Recreation Building or online.



CLOTHING

Children attending camp will receive a camp T-shirt. Camp T-shirts will be required only on field trip days. Campers will only receive one shirt. We recommend that your child be dressed in clothes that do not restrict participation in activities. Shorts or pants are recommended. **Campers should also wear tennis shoes; no flip-flops or other open-toed shoes may be worn.** We will be playing a lot and sandals can break or cause injuries.

FIELD TRIPS

A minimum of one field trip per camp session will be taken. Some trips will be walking trips around town or trips where transportation will be provided. All entry fees for trips are included. However, occasionally we will ask for money for extras on the field trip. You will be notified when this is necessary. **On field trip days, campers will be required to wear their camp T-shirts.***

SUNSCREEN

As a staff we do our very best to ensure campers do not get sun burned, but we need your help! It is much easier for us to have a camp supply of sunscreen instead of every camper having his/her own in their backpacks. **Therefore, every camper is asked to bring 1 bottle of aerosol spray sunscreen per every 2 weeks they attend!** A sunscreen station will be made available so you can apply lotion to your child if desired. Our sunscreen bin is located at the Camp Adventurers table.

TOYS FROM HOME

Please have your children keep their toys and personal possessions at home. iPods, CD players, hand-held video games, cell phones and other electronics are **not** allowed at camp. If they are found, they will be placed at the Park Districts front office until pick up time.

MEDICATIONS

Counselors are not allowed to administer medication to any children unless the parents have notified the Park District Office that their child needs medication and have signed a **Medication Dispensing Information Form** and **Waiver.**

* <u>A doctor's note must be on file.</u> You need to provide a letter from your doctor stating the name of the medication your child is on, the dosage and what time the medication is to be given.



DISCIPLINE

The purpose of discipline is to help a child develop self-control and to learn to assume responsibility for his or her own actions. We use only positive statements, natural consequences and reinforcement to redirect negative behavior. Our Behavior Management Procedures is included in the following pages. Please go through this with your child and discuss these expectations. **This form will need to be signed by both parent and child.**

****Fighting and dangerous activity that threatens the safety of the camper and others may result in immediate suspension or expulsion from camp to be determined by camp staff and the Washington Park District supervisor. The Washington Park District reserves the right to make this decision as necessary. Refunds are not issued in the event of a suspension.

Washington Park District Camp Adventurer's **Behavior Management Policy**

In order for us to have a safe and enjoyable summer, we have established some guidelines. Please read and discuss the rules, consequences and rewards with your child. The following rules must be followed at all times, both while in our building and on field trips:

1. Campers must follow staff directions the first time asked.

- 2. Campers must stay with their assigned group and counselors at all times.
- 3. Campers must have permission to leave the designated camp areas.
- 4. Profanity, fighting, and disruptive behavior are not allowed.
- 5. Campers must participate in the scheduled activities.
- 6. Campers must respect camp property, camp staff, and other campers.
- 7. When riding the bus campers are expected to sit on their bottom with their feet on the floor and use appropriate indoor voices.
- 8. No gum, candy or toys from home.

If a camper is fighting, using profanity, destroying camp property, and/or being disrespectful to other campers or camp staff, they will be asked to sit out the rest of the day. A camp staff member will call the parent or guardian of the camper.

Each camper will begin with four cards each day. If a camper violates any of the camp rules or misbehaves in any way, a counselor will pull a card. Each card has a consequence of different severity. The counselor will document the behavior, date, and time on our "pulled card/incident" sheet. If a camper does not follow the camp rules, discipline will be as follows:

0 offense:	The child was given no punishment.*
1st offense (green):	The camper will receive a verbal warning
	from a camp staff member.
2nd offense (yellow):	The camper will be asked to sit out of the
	activity for fifteen minutes.
3rd offense (orange):	The camper will be asked to sit out of the
	activity for thirty minutes to an hour and a
	camp staff member will contact the parent

via a phone call to inform them of the inappropriate behavior.

4th offense (red):

The camper will be asked to sit out the remainder of the day and a camp staff member will call the parent or guardian about the camper's behavior. Depending on the location and severity of the behavior the parent may have to come pick the child up at that point.

Any continued behavior after the 4th offense will be a cause for suspension from camp at the discretion of the supervisor. Once the orange card has been pulled the camper will not be able to participate in the scheduled field trip. If the behaviors occur in the morning, they will not participate in the afternoon field trip, but if the behaviors occur in the afternoon or on a field trip the camper will be unable to participate in the next field trip scheduled.

*This is given if a child was involved in an incident where there was no physical harm and they did not break any rules. Our top priority after safety is communication. We feel it is important to keep parents up to date on what is happening involving their child.

Any behavior incidents will be documented and a written incident report will be presented to the parent at time of pick-up. Parents must sign the report and it will be put in the child's file.

A copy of the incident report will be available for the parent to take home.

After you have read and discussed the rules with your child, please sign and have the child write their name at the bottom of this form and return it on the first day of camp.

If you have any questions, please contact the park district office at 444-9413.

We have read the day camp rules and we have discussed them.

Child's Name:	Child's Signature:	
	-	
Parent's Signature:	Date:	





Assumption & Acknowledgment of Risk

Although Washington Park District has taken reasonable steps to provide me with appropriate equipment and/or skilled staff for my program, I acknowledge these programs have risks, including certain risks that cannot be eliminated without destroying the unique character of these programs.

These risks can cause loss or damage to my equipment, accidental injury, illness, or in extreme causes, permanent trauma, disability or death.

I understand that the Washington Park District does not want to frighten me or reduce my enthusiasm for this activity, but thinks it is important for me to know in advance what to expect and to be informed of the program's inherent risks. The following describes some, but not all, of those risks.

> Possible injuries and illnesses include abrasions, lacerations, strains, sprains, and fractures; insect bites or allergic reactions; sunburn, heat exhaustion, dehydration, and other mild or serious conditions.

I agree to assume responsibility for the inherent risks identified herein and those inherent risks not specifically identified. My participation in this activity is purely voluntary, no one is forcing me to participate, and I elect to participate in spite of and with full knowledge of the inherent risks.

Parent/Guardian Signature:	: 	Date	:
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Minor's Signature: _

Date: _____

(ages 17 or under)

Mashington Park District

Summer Camp Participant Information

Child's Name	Child's Age	Birthdate
School Attending	Grade Entering in Fall	Nickname
Mothers Name	Home Phone	Child lives with
Home Address	Cell Phone	
Place of Employment	Work Phone	
Fathers Name	Home Phone	
Home Address	Cell Phone	
Place of Employment	Work Phone	
	d may be released to and that we can call ir have at least two names and numbers.	n case of emergency.
Name	Relationship	Phone
Name	Relationship	Phone
Name	Relationship	Phone
Custody Information: Please list any conditions	for custody, if applicable	
		Copy of legal papers on file: \Box Yes \Box No
Medical Information		
Physician's Name	Phone	
Preferred Hospital	Other Info	
List any medications that your child takes: even if we will not be administering the medication to your child in case of emergency.	List any medications/times in which your child will be taking at Camp Adventurers. Doctor's note required as well as original prescription bottle.	I give permission to the Washington Park District staff to administer the listed medications to my child.
		Parent Signature
		Date
List any other allergies/medical conditions/pertinent medical info		

Photo Agreement: I hereby consent to the use of my minor/ward photograph in the Washington Park District brochures, publications, Washington Park District Facebook.

 \Box Yes, I agree that my child's photos may be used.

D No, I do not want my child in any photos to be used for Washington Park District.



Participant Information

Does your child have any allergies? (please list) Any special diet?

Please let us help your child by listing what your child likes to do, special needs, services, etc. (Hearing impaired, pertinent medical info, post traumatic disorder, etc.)

PLEASE READ CAREFULLY BEFORE SIGNING LIABILITY WAIVER FOR PARTICIPATION

Medical or accident insurance does not cover participation in Washington Park District activities. Each participant must furnish his/her own personal coverage. Many sport activities and programs have inherent elements of danger. Parent permission is needed to call an ambulance in any emergency. As a parent/guardian of a participant under 18 years of age, I hereby agree to hold harmless and indemnify the Washington Park District, it's trustees, employees and Board of Commissioners from any responsibility for any accident, injury or damage that may occur as a result of the participant's acts or omissions. In case of an accident or sickness, I consent to emergency medical care provided by ambulance or hospital personnel.

Parent/Guardian Signature: Date:	Date:
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Medication Dispensing Information

*Only Required if Medication is Dispensed

This form must be completed when medication changes.

BACKGROUND INFORMATION		(All information <u>MUST</u> be printe	
Participant's Name:		Age:	
Address:			
Parent/Guardian's Name(s):			
Daytime Phone:	Otł	ner Phone:	
Doctor's Name:		Phone:	
MEDICATION INFORMATION		(All information <u>MUST</u> be printed)	
1. Name:	Dose:	Time:	
Dispensing & Storage Instructions:			
Possible Side Effects:			
2. Name:	Dose:	Time:	
Dispensing & Storage Instructions:			
Possible Side Effects:			
3. Name:	Dose:	Time:	
Dispensing & Storage Instructions:			
Possible Side Effects:			

Permission to Dispense Medication Waiver & Release of All Claims



The Washington Park District will not dispense medication to a minor child or other participant until the Permission to Dispense Medication and Medication Information Form has been fully completed by a parent or guardian. The Washington Park District's internal procedures on dispensing medication are available for review.

NAME OF PROGRAM:		DATE:	
۱	_ the parent/guardian of _		_
(Print your name)		(Print Child's Name)	

give permission to the staff of the Washington Park District to administer to my child:

(Medication):	
(Medication):	
(Medication):	

I understand it is my daily responsibility to give the medication directly to the program staff in individual dosage containers, original prescription containers, or envelopes clearly labeled with the following information:

1. PARTICIPANTS NAME 2. NAME OF MEDICINE AND COMPLETE DOSAGE INSTRUCTIONS

In all cases the recommended dosage of any medication will not be exceeded. If after administering medication there is an adverse reaction, I give my permission to the Washington Park District to secure from any licensed hospital physician and/or medical personnel any treatment deemed necessary for immediate care. I agree to be responsible for payment of any and all medical services rendered.

I recognize and acknowledge that there are certain risks of physical injury in connection with the administering of medication to my minor child. In consideration of the Washington Park District administering medication to my minor child, I do hereby fully release or discharge the Washington Park District, and its officers, agents, volunteers and employees from any and all claims from injuries, damages and losses I or my minor child may have, arising out of, connected with, incidental to, or in any was associated with the administering of medication. I further agree to indemnify, hold harmless and defend the Washington Park District, and its officers, agents, volunteers and employees from any and all claims resulting from injuries, damages and losses sustained by me or my minor child and arising out of, connected with, incidental to or in any way associated with administering of medication.

Parent/Guardian Signature: _____

Date:_

Activity-to-Activity Transportation Request Form



Transportation to Swim Lessons & WPD Programs

We will be happy to provide transportation to swim lessons or other WPD programs that take place prior to 11:00 a.m. start time. **Camp field trips/special activities do take priority.** If a schedule conflict arises, please let us know. It is the parents decision as to what program their child will attend or make other arrangements for transportation for their child. Communication with us is greatly appreciated. You will need to fill out an **Activity Transport Form** telling us what time the lesson/program is and the location. Look for camp logo for classes offered by WPD that we will provide transportation to.

Child's Name:	Age:
Activity:	Activity Code:
Pick Up Location:	(Ex: Washington Park Pool)
Drop Off Location:	(Ex. Summer Camp at WPD)
Activity Start Date:	Activity End Date:
Time of Activity:	
Additional Notes:	
Mother	Phone Number
Mother	Phone Number
Father	Phone Number
Emergency Contacts	
Name/Relationship	Phone Number
Name/Relationship	Phone Number

Washington Park District Waiver and Release

I understand and agree, by participating in programs, services, activities, facilities, and events provided by the Washington Park District that such activities have certain inherent risks that could result in serious, life limiting, and/or life threatening injuries.

I further agree to release Washington Park District, its' elected officials, employees, independent contractors, or volunteers from all claims resulting from any and all injuries sustained while participating in any programs, services, activities, facilities, and events, except that arising out of the sole negligence of the Washington Park District, its' elected officials, employees, independent contractors, or volunteers.

Parent/Guardian Signature: _