

Job Announcement
Washington Park District

Job Title: Athletic Coordinator – Full Time

Location: Washington, IL

Salary: \$36,000-\$42,000 per year DOQ

Qualifications/Description: Bachelor's degree in Recreation, Leisure Studies, Sports Management, or related field; 1-2 years of experience in recreation programming or related field preferred. This person must possess friendly and effective interpersonal, written, verbal, electronic and telephone communication skills. This person must also have strong leadership skills and have an understanding of how to develop and implement programs, special events, activities and general services for both youth and adult athletics. Qualified applicants should also possess the ability to work with and coordinate volunteers.

The Athletic Coordinator is a year-round, IMRF eligible, full-time exempt employee expected to work up to and sometimes exceeding 40 hours/week. General work hours take place Monday through Friday, 8am through 6pm but evening and weekend hours are expected due to the nature of the events under the Athletic Coordinator's direction. Excellent benefits package including health and dental insurance, paid holidays and vacation.

Submit an Application, Cover Letter and Resume to:

Washington Park District
Attn: Brian Tibbs
105 S. Spruce St.
Washington IL 61571
309-444-9413
btibbs@washingtonparkdistrict.com

Deadline: Friday, July 1, 2022 or until filled.