

## **REGULAR MEETING OF THE BOARD OF COMMISSIONERS**

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on November 21, 2005 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. Vice-President Matt Moehle called the meeting to order at 5:30 p.m.

Staff present was Doug Damery, Director; Jackie Hofer, Administrative Assistant; Libby Mitchell, Recreation Coordinator; Brad Kanaga, Superintendent of Parks and Property. Commissioners present were: Lorelei Cox, Matt Moehle and Scott Underwood. Jim Bremner arrive at 5:43 p.m. Treasurer Hess was absent.

### **APPROVAL OF MINUTES**

- A motion was made to approve the October 17, 2005 minutes (Claus, Cox; C-Un)

### **APPROVAL OF SPECIAL MEETING MINUTES OF NOV. 7, 2005**

- A motion was made to approve the special meeting minutes of Nov. 7, 2005 (Cox, Underwood; C-Un)

**TREASURERS REPORT**- Director Damery reported for Treasurer Hess in her absence and stated he is looking at the budget to make sure we are on track. Currently, things look good. The next things may be a little rough due to lack of revenue coming in. Open gym, however, is beginning to pick up which is bringing in some revenue. Director Damery mentioned that the capital fund is looking a little rough. We will be transferring about \$160,000. from the capital fund to the construction fund as there were bills paid out of the capital fund which should have been paid out of the construction fund.

- A motion was made to approve the treasurers report. (Cox, Underwood; C-Un)

**APPROVAL OF CLAIMS**-3 claims were added. They were the Otto Baum bill \$40,300.60, P.A. Atherton \$117,541.71 and T. Haefli \$157,217.08

Commissioner Cox asked what decision had been made regarding the neighbor on N. Main Street. Director Damery stated at this point we are going to hold off until after winter. Commissioners agreed that the grass is coming in good and that the grade could not have changed very much.

- A motion was made to approve and pay the claims as presented (Claus, Underwood; C-Un)

**PETITION AND PUBLIC COMMENT**-None

**COMMITTEE REPORTS** – None, however enclosed in this packet is a sheet with the different committees listed on it-such as personel, finance, etc. Choose your area of

expertise/interest and at the December board meeting we will discuss which committees everyone would like to be on.

At this time we moved agenda items 9.2 and 10.3 due to Scott Underwoods early dismissal at 6:00 p.m.

### **OLD BUSINESS**

9.2 Discussion on Oak Ridge Park Concession Stand utilities and construction plan.- Commissioner Underwood stated we are looking into the sewer because several questions have come up as to whether the EPA needs to be involved with as many people that are going to be out there. Commissioner Underwood stated we have contacted Tazewell County and we have all the information they need back to them. At this time they believe the EPA does not need to get involved. Tazewell County will tell us what septic system they want us to use and exactly how they want us to lay the concession stand out.

### **NEW BUSINESS**

10.3 Discussion and possible Action on Washington Park Pool Project Change Order for Water Service-Director Damery explained this agenda item was discussed last month. Director Damery stated he was looking at a change order for \$25,000. for a water service, however, we were able to find another way to do it but at a cost of \$15,000.

We are going with the original design plan and make changes in the future after the project is done to accomplish what it is we are trying to accomplish. Director Damery stated he believes we are getting a change order and not a competitive bid.

### **STAFF REPORTS**

Recreation Co-ordinator-Libby reported she is working on a holiday camp which would be ran very similar to Camp Adventurers. There will be more information available next month.

Parks and Property-Brad reported the boiler was started up this week. It is on a timer to come on at 5am and will shut off at 8pm. Brad mentioned he looked into some other vendors to give us bids on the boiler—2 of which never returned bids and the other does not work on a boiler our size so we will stay with Ruyle.

Chris Weir is working on an Eagle Scout project and is putting in 15-16 Cherry trees along the rec trail section by the Fire station.

Pool Project-plumbing has been removed from the kiddie pools. We are still looking at getting the gas supplied to the filter room to supply heat.

Water is turned off in all of the parks.

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Windscreens have been removed.

Waste Management has been put on the winter schedule.

Mowing is done and the snowplow is ready

1 dirt pile is moved out but we are going to be needing some dirt some we knocked down the dirt level and it is not as much as a potential hazard to the kids.

Executive Director-Was in San Antonio for 1 week for the National Conference was one of the best conferences attended.

Julie and Doug are meeting with the Convention and Business Bureau of Peoria which should benefit us through Gus Macker

Have been meeting with Aaron Fletcher of Fletcher Landscaping discussing landscape design as opposed to hiring a landscape architect to get some ideas for LaHood Park.

Director Damery stated he has also asked Mr. Fletcher to prepare a proposal for the Washington park Pool as well as Westgate Park.

Oak Ridge concession still working on.

LaHood Park we went through the final punch list and feel that Otto Baum has met everything.

Water Park-we are still waiting for the Illinois Dept of Public Health to approve our pool plan and issue our permit. It appears to be pretty typical of them to be rather strict with a lot of stuff. This delay could, however, become major as it may delay the opening of the pool.

The bathhouse should be able to move forward and pour the floor without the draining and plumbing into the mechanical room.

## **OLD BUSINESS**

### **9.1 Discussion and possible Action on Proposals for evaluation and recommendation**

For the existing pools, filters and mechanical systems-Director Damery stated he is getting two proposals. One from Mechanical Inc. the other from Water Technology Inc. Water Techs bid is much higher than it should be. Director Damery stated he needs to get a new proposal from Water Technology, which takes into account what the actual budget is and what the work is that needs to be done and then that amount should dramatically drop. The construction budget is \$300,000.

Mechanical Inc. proposal is a design build type proposal and cannot be acceptable for bid type situation. Director Damery stated he will need to talk to them and see if they are interested in bidding this in a bid format rather than a design format.

At this time neither one of these proposals meet our needs and Director Damery will work with both companies to refine the proposals.

- 9.2 Discussion on Asbestos Removal Plan-Director Damery stated our hope was for the asbestos abatement to be under \$20,000. The proposal came in last month and was well above that amount. We prepared an invitation to bid since it was above \$20,000. , bids will be opened on Friday, November 28, 2005 and would like to have a special meeting on Monday, November 28, 2005 to approve the bids.

## **NEW BUSINESS**

- 10.1 Discussion of the 2005 Tax Levy Ordinance for the 2006-2007 Fiscal Year- Director Damery stated he passed out a new packet tonight which included 10.1 material. Director Damery stated in order to take full advantage of the growth that we are experiencing which has consistently been well over 5% we need to do a Truth in Taxation Public Hearing next month before our regular meeting and we must put a notification in the paper. Director Damery stated he has shown a couple different options. Discussion was held amongst Director Damery and Commissioners. Director Damery stated he would recommend going with option 3 of the tax levy expecting to get option 2 which would be a 10% increase in the levy. Director Damery proceeded by preparing a 12% levy with all Commissioners feeling comfortable with that percent.
- 10.2 Action on Resolution No. 3-05 calling a public hearing concerning the intent of the Washington Park District to sell Limited Tax General Obligation Bonds not to exceed \$370,000.00-Director Damery explained that the public hearing is required to issue general obligation bonds that we need to pay the alternate revenue bond and fund the capital expenditure plan.
- A motion was made to approve resolution no. 3-05 calling a public hearing concerning the intent of the Washington Park District to sell Limited Tax General Obligation Bonds not to exceed \$370,000.
- 10.3 Action on the Washington Park Pool Project Change Order for Coiling Doors-
- A motion was made to accept the Washington Park Pool Project Change Order for Coiling Doors (Moehle, Cox; C-Un)
- 10.4 Discussion and action on creating a pitching & batting cage facility within the WMS Recreation Facility- Director Damery explained he had been thinking about developing a batting cage. Director Damery stated he was then contacted by Lance Escue having the same interest. Director Damery and Mr. Escue then met and looked at the band room and they both felt that this would make a great room for batting cages. With all that in mind Mr. Escue developed an expense sheet. Total expenses for this would be about \$10,000. Mr. Escue also worked up a program/instruction along with a potential instructor list as well. Mr. Escue discussed the packet and explained how the batting cage will work and how it will pay for itself.

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Commissioners discussed what a need there is for this and all agreed this is a great thing for Washington.

- A motion was made to approve creating a pitching & batting cage facility within the WMS Recreation Facility. (Moehle, Cox; C-Un)

**ADJOURNMENT**

- A motion was made at approximately 7:30 p.m. to adjourn the meeting. (Cox, Claus; C-Un)

Respectfully Submitted,

Lorelei Cox, Secretary  
Washington Park District  
Board of Commissioners