

# REGULAR MEETING OF THE BOARD OF COMMISSIONERS

April 16, 2007

## **1.0 Call to Order**

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on April 16, 2007 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Jim Bremner called the meeting to order at 5:30pm. Staff present was Doug Damery, Director; Brad Kanaga, Superintendent of Parks, Jackie Hofer, Administrative Assistant, Mary Toel, Recreation Manager, Kristy Howell, Athletic Supervisors, and Julie Snell, Marketing and Special Events Manager. Commissioners present were: Jim Bremner, Dale Claus, Lorelei Cox, Matt Moehle and Scott Underwood. Treasurer Kim Hess was absent.

## **2.0 Minutes**

- A motion was made to approve the March 19, 2007 regular meeting minutes. (Moehle, Underwood; C-Un)

## **3.0 Treasurer's Report**

Treasurer Hess is absent from the April board meeting.

- A motion was made to approve the treasurer's report (Cox, Claus; C-Un)

## **4.0 Claims to be Paid**

- A motion was made to approve the claims to be paid.(Claus, Moehle; C-Un)

## **5.0 Petition and Public Comment**

None

## **6.0 Committee Reports**

## **7.0 Staff Reports**

**7.1 Recreation Manager** - Mary has been working on creating a new facility schedule as well as working on budget worksheets.

**7.2 Executive Director** - Working on easement agree for the property along the top of the dam at Mallard Crossing. Jan Nation was here and reviewed the Wilmore Rd. Connection Recreation Trail Grant. Attended and spoke to students at the SIU John Allen Symposium on Thursday, April 12<sup>th</sup>.

**7.3 Parks and Property** - The shelter for Westgate Park has not arrived. We have opened the concessions and restrooms at Washington Park. We have been mowing; however due to all the rain, we have not been able to get to all the parks.

**7.4 Marketing and Special Events Manager** – Julie had a few additions. One new event is the Taste of Washington which is scheduled for June 20. Currently, we are looking for a location. We have also secured additional sponsorships for Gus Macker.

**7.5 Athletic Coordinators** –Spring soccer is well underway. However, the rain continues to cause us problems. The 28 team soccer tournament is scheduled for May 4-6

## **8.0 Old Business**

### **8.1 Action on bids for Pool Filter & Pump Room Project**

A copy of the bid documents have been handed out. It will cost \$35,000. For the work and \$1,200.00 for the quote which is equivalent to what the bid bond is. This is the only bid that was received.

- A motion was made to accept the bid from Mechanical Incorporated (Cox; Underwood, C-Un)

## **9.0 New Business**

**9.1 Action on bids for Oak Ridge East Roadway Project** – This is a project that needs to be done with the several pot holes that are in the gravel road. There is one bidder for this project, R.A. Cullinan & Sons. The bid received is in the amount of \$33,746.00

- A motion was made to accept the bid for the Oak Ridge East Roadway Project (Claus, Moehle; C-Un)

**9.2 Discussion and Action on Easement with the City of Washington** – Director Damery stated he has received a letter from Bob Morris regarding a similar easement. This is an easement from Washington Park and the lower section by the bridge.

- A motion was made to approve the Easement with the City of Washington (Moehle, Underwood; C-Un)

## **10.0 Adjournment**

- A motion was made at approximately 6:45 p.m. to adjourn from the regular board meeting.

Respectfully Submitted,

Lorelei Cox, Secretary  
Washington Park District  
Board of Commissioners