

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

December 17, 2007

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on December 17, 2007 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois.

President Jim Bremner called the meeting to order at 5:43 pm. Commissioners present were: Jim Bremner, Dale Claus, Lorelei Cox, and Matt Moehle. Scott Underwood was absent.

Staff present was Doug Damery, Director, Brad Kanaga, Superintendent of Parks, Jackie Hofer, Administrative Assistant, Mary Toel, Recreation Manager, Kristy Howell, Athletic Coordinator and Kim Hess, Treasurer.

2.0 Regular Meeting Minutes

- A motion was made to approve the October 15, 2007 regular meeting minutes (Moehle, Cox; C-Un)

3.0 Treasurer's Report

- A motion was made to accept the Treasurer's Report (Cox, Moehle; C-Un)

4.0 Claims to be Paid

- A motion was made to approve the claims to be paid. (Claus, Cox; C-Un)
Discussion was held regarding the Nextel cellular phone bill. Director Damery will look into to downsizing the amount of the bill.

5.0 Petition and Public Comment

- None

6.0 Committee Reports

6.1 Update of the Washington Recreation Trail

Director Damery stated he would like to begin with meetings with the Recreation Advisory Committee to discuss the recreation trail. We have received a grant for the Wilmore Road section and we will be working with the City on this expansion.

6.2 Update of WACC Use Agreement

Director Damery reported the Community Center has our agreement.

7.0 Staff Reports

7.1 Recreation Manager- Mary had no additions to her report. Explained that she and Dan are working on putting together MSDS booklet for the building.

7.2 Parks and Property- Brad reviewed the items on his report. He reported on the problem area of the road which had been resurfaced at Oak Ridge Park.

7.3 Athletic Coordinators- Kristy had no additions to her report.

7.4 Executive Director- Director Damery reviewed his report to staff and Commissioners and had no additions to his report.

8.0 Old Business

None

9.0 New Business

9.1 Discussion regarding entering into an agreement to become a member of the Heart of Illinois Special Recreation Association (HISRA)

Director Damery explained to everyone that HISRA is a cooperative extension of a municipal park district for the purpose to provide quality recreation programs and services to individuals with disabilities and special needs. Katie Hogan, Director of HISRA was in attendance and discussed the programs and services they provide to member districts. The reason it is coming up in discussions now is because we need to levy for this so we can join.

- A motion was made to negotiate an agreement with the Heart of Illinois Special Recreation Association with the intent to become a member. (Claus, Moehle; C-Un)

9.2 Discussion of the 2007 Tax Levy Ordinance for the 2008-2009 Fiscal Year

Director Damery discussed the tax levy which a copy of had been provided in Commissioners packets for review. His recommendation was option no. 2 provided we join HISRA. As a result of an increase of more than 5% of the aggregate levy we would be required to hold a public hearing prior to our regular meeting on December 17, 2007 pursuant to the Truth in Taxation act.

9.3 Action on Resolution calling for a public hearing concerning the intent of the Washington Park District to sell Limited Tax General Obligation Bonds not to exceed \$370,000.

The public hearing is required to issue general obligation bonds that we need to pay the alternate revenue bond as part of the Bond Issue Notification Act.

- A motion was made to approve Resolution 1-07 calling a public hearing concerning the intent of the Washington Park District to sell Limited Tax General Obligation Bonds not to exceed \$370,000 (Cox, Moehle; C-Un)

9.4 Discussion and Action on the proposal from Williams Specialty Services for the abatement of asbestos tile at the Recreation Facility

Director Damery stated he felt the bid we received was appropriate. This company tremendously outbid the other gentleman and he is from Washington. To remove the asbestos from the classroom upstairs where we anticipate putting offices and the office next door we received a bid of \$4,400.

- A motion was made to accept the bid in the amount of \$4,400 from Williams Specialty Services, LLC (Claus, Cox; C-Un)

10.0 Executive Session in accordance with the open meetings act to discuss personnel

- A motion was made at approximately 8:00 p.m. to adjourn to executive session for discussion of personnel. (Moehle, Cox; C-Un)
- The board adjourned out of executive session at 8:17p.m.

10.1 Possible Action on items discussed in Executive Session

- A motion was made to expand a position to Finance Manager (Cox, Moehle; C-Un)

11.0 Adjournment

- A motion was made at approximately 8:27 p.m. to adjourn (Moehle, Cox; C-Un)

Respectfully Submitted,

Lorelei Cox, Secretary
Washington Park District
Board of Commissioners