

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**January 21, 2008**

**1.0 Call to Order**

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on January 21, 2008 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Jim Bremner called the meeting to order at 5:30 pm. Staff present was Doug Damery, Director; Mary Toel, Recreation Manager; Jackie Hofer, Administrative Assistant; Brad Kanaga, Superintendent of Parks, Kristy Howell, Athletic Supervisor and Kim Hess, Treasurer. Commissioners present were: Jim Bremner, Matt Moehle and Scott Underwood. Lorelei Cox and Dale Claus were absent.

**2.0 Approval of Minutes**

- A motion was made to approve the December 17, 2007 regular meeting minutes. (Moehle, Underwood, C-Un)

**4.0 Review and Approval of Claims**

- A motion was made to approve and pay the claims as presented. (Underwood, Moehle; C-Un)

**4.1 Approval of Cullinan Invoice for the Oak Ridge Park East Road repair**-Director Damery explained we were waiting for a copy of the letter explaining the warranty. That has been received and Cullinan will be giving us one year past the completion date which has not been established yet because they are going to take a look at the road in the spring and determine the course of action at that time.

- A motion was made to approve and pay the Cullinan Invoice for the Oak Ridge Park East Road repair (Moehle, Underwood; C-Un)

**4.2 Approval of WACC Invoice Request**- Commissioners felt that discussion of approval should take place following the discussion during the update of the WACC Use Agreement.

**5.0 Petition and Public Comment**

- None

**6.0 Committee Reports**

**6.3 Appointment of HISRA Board Representatives**

- A motion was made to approve Commissioner Dale Claus and Director Damery as our HISRA Board Representatives. (Underwood, Moehle; C-Un)

**8.0 Old Business**

**8.1 Action to support the City of Washington in the extension of the TIF 2 District through 2021**

- A motion was made to approve the City of Washington in the extension of the TIF 2 District through 2021 (Underwood, Moehle; C-Un)

## **8.2 Action on Ordinance No. 229 providing for the issuance of \$370,000 Limited Tax General Obligation Park Bonds, Series 2007.**

This is the maximum amount we can bond for at this time. We have received a favorable interest rate of 3.4% from Washington State Bank as we are scheduled to close on the bonds the first week in February.

- A motion was made to approve Ordinance No. 229 for the issuance of \$370,000 Limited Tax General Obligation Park Bonds, Series 2007 (Moehle, Underwood; C-Un)

## **9.0 New Business**

### **9.1 Action on Resolution of the Washington Park District Abating the 2007 Levy Pertaining to the \$2,065,000 General Obligation Bonds (Alternative Revenue Source), Series 2005.**

- A motion was made to approve the Resolution Abating the 2007 levy pertaining to the \$2,065,000 General Obligation Park Bonds, Series 2005 (Moehle, Underwood; C-Un)

### **9.2 Action on Resolution of the Washington Park District Abating the 2007 Levy Pertaining to the \$1,435,000 General Obligation (Alternate Revenue Source) Park Bonds, Series 2006**

- A motion was made to approve the Resolution Abating the 2007 Levy pertaining to the \$1,435,000 General Obligation Bonds (Alternative Revenue Source), Series 2006 (Moehle, Underwood; C-Un)

### **9.3 Discussion and potential action on the purchase of registration program Software**

Director Damery explained he and staff has been reviewing different software packages. Our staff is currently working with a system that has no support, therefore if there is an issue with the system or it crashes, we cannot fix it.

President Bremner reviewed with Commissioners the 5 year plan for purchasing Park Pro. Staff has been using the system and is very happy with it. It is very user friendly.

- A motion was made to purchase the registration program software (Moehle, Underwood; C-Un)

## **Continuation**

- A motion was made at approximately 5:55 p.m. to continue the regular board meeting on Tuesday, January 22, 2008 at 6:30 p.m. at the Washington Park District office located at 105 S. Spruce St, Washington, Illinois. (Moehle, Underwood; C-Un)

## **Continuation Call to Order**

The continuation of the regular meeting on January 21, 2008 of the Washington Park District Board of Commissioners, Tazewell County, Illinois was called to order by President Jim Bremner at 5:30 p.m. Tuesday, January 22, 2008. Staff present was Doug Damery, Director; Jackie Hofer, Administrative Assistant; Brad Kanaga, Superintendent of Parks, Kristy Howell, Athletic Supervisor and Kim Hess, Treasurer. Commissioners present were: Jim Bremner, Matt Moehle, Lorelei Cox, Dale Claus and Scott Underwood.

### **3.0 Treasurers Report**

- A motion was made to approve the treasurer's report (Cox, Underwood; C-Un)

### **6.0 Committee Reports**

**6.1 Update of WACC Use Agreement** – After much discussion regarding our Use Agreement with Five Points, it was decided by Commissioners to send a letter to the WACC Board with a CC to the other entities reiterating that we will continue to withhold any further payments to the WACC until we have approved a satisfactory use agreement and that we do not feel that the makeup of the board issues have been resolved.

**6.2 Appointment of WACC Board Representative**– The board did not want to appoint anyone as a representative until it was determined the makeup of the board. We do have two board members interested in filling the position.

### **7.0 Staff Reports**

**7.1 Parks and Property**- Brad had no additions to his report.

**7.2 Athletic Coordinators**-Kristy had no additions to her report. She did update everyone on the Little Hooper's Program along with several other athletic programs.

**7.3 Recreation Manager**- Mary had no additions to her report.

**7.4 Executive Director** – Director Damery review items on his report, but had no additions.

### **10.0 Adjournment**

- A motion was made at approximately 8:57 p.m. to adjourn from the regular board meeting. (Moehle, Underwood; C-Un)

Respectfully Submitted,

Lorelei Cox, Secretary  
Washington Park District  
Board of Commissioners