

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**September 15, 2008**

**1.0 Call to Order**

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on September 15, 2008 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Jim Bremner called the meeting to order at 5:30 pm. Staff present was Doug Damery, Director; Kristy Howell, Recreation Manager; Kim Hess, Financial Manager; Jackie Hofer, Administrative Assistant; and Brad Kanaga, Superintendent of Parks. Commissioners present were: Jim Bremner, Dale Claus, Lorelei Cox, and Matt Moehle. Scott Underwood was absent.

**2.0 Petition and Public Comment**

None

**3.0 Approval Meeting Minutes**

**3.1 Approval of August 18, 2008 Regular Meeting Minutes**

- A motion was made to approve the August 18, 2008 regular meeting minutes amending them to reflect corrections. (Moehle, Cox; C-Un)

**4.0 Finance Report**

- A motion was made to approve the Financial Report. (Claus, Moehle; C-Un)

**5.0 Review and Approval of Claims**

- A motion was made to approve and pay the claims. (Cox, Claus; C-Un)

**6.0 Committee Reports**

**6.1 WACC Board Representative Report** –Commissioner Cox attended the August meeting and reported these members are meeting once every 2 weeks at 7am. Staff has ordered cardio equipment because memberships are coming due in October and the biggest complaint from members is that there is not enough cardio equipment. Staff is also discussing making the facility bigger to equip this new equipment and they are also in the end stages of awarding a physical therapist and wellness contract- it looks like that contract will be awarded to Great Plains and OSF. Commissioner Cox also reported they are also at the end of an audit and they are still working on their accounting statements

**6.2 HISRA Board Representative Report-** The July meeting was cancelled. No report was available.

**7.0 Staff Report**

**7.1 Parks and Property-** No additions to Brad's report

**7.2 Athletic Coordinator-** Jean and Kathy's report was presented in the packets. .

**7.3 Recreation Manager-** Kristy reported no additions.

**7.4 Executive Director-**Director Damery reported a few highlights from his report: there are going to be some changes with the lounge and the conference room. To make more room for Cay's tumbling classes, the lounge will be an aerobics/fitness studio and the conference room will be the lounge/conference room.

## **8.0 Old Business**

**8.1 Discussion of the Wilmor Rd. Connection Grant Project**-Director Damery explained that as he was putting the request for proposal together and realized the original time line may be a little too soon to receive the proposal back. The new time line is October-December 2008 Design Development and Construction Documents, January-February 2009 Bid Process and March-June 2009 Construction to completion.

## **9.0 New Business**

None

## **10.0 Adjournment**

A motion was made at approximately 6:58 pm to adjourn (Claus, Cox; C-Un)

Respectfully Submitted,

Lorelei Cox, Secretary  
Washington Park District  
Board of Commissioners