

REGULAR MEETING OF THE BOARD OF COMMISSIONERS
June 15, 2009

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on June 15, 2009 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Jim Bremner called the meeting to order at 5:30pm. Staff present was Doug Damery, Director; Kristy Howell, Recreation Manager; Kim Hess, Finance Manager; Brad Kanaga, Superintendent of Parks; Jodie Dennis, Summer Intern. Commissioners present were: Jim Bremner, Dale Claus, Lorelei Cox, and Doug Weston. Herb Knoblauch was present at 6:55 p.m.

2.0 Petition and Public Comment

No public comment.

3.0 Approval of Minutes

3.1 Approval of May 18, 2009 Regular Meeting Minutes

- A motion was made to approve the May 18, 2009 meeting minutes. (Claus, Weston; C-Un)

3.2 Approval of June 1, 2009 Minutes for the Regular Meeting continued from

May 18, 2009 (Claus, Weston; C-Un)

4.0 Financial Report

Financial Manager Hess reported that not all the figures are in at this time so there is nothing to compare.

- A motion was made to approve the Financial Report. (Cox, Weston; C-Un)

5.0 Review and Approval of Claims

- A motion was made to approve and pay the claims. (Claus, Cox; C-Un)

6.0 Committee Reports

6.1 Update from HISRA Representative –nothing to report per Director Damery

6.2 Update from the WACC Representative-nothing to report per Commissioner Cox

7.0 Staff Reports

7.1 Athletic Coordinators-report enclosed in packet

7.2 Recreation Manager- Kristy added that the brochure advertising is going well- \$3,500 so far.

7.3 Parks and Property-Brad had no updates at the board meeting

7.4 Executive Director –Director Damery stated the Oak Ridge Concessions building will be moving along, the plumbing has been completed. Regarding the Wilmor Road project, we have gotten a reply from the gentleman that Director Damery contacted and he advised to send it to their attorney. The standard agreement that was created has been sent to their attorney, however, we have not heard from him.

President Bremner and Director Damery met with the Township Board on Wednesday and they would like to see a more substantial wall. Director Damery will be meeting with Jim Ash and talking about what they would like to see and getting that design included in an alternate bid project.

Regarding the pool, we have had to cancel some of the swim lessons due to the cooler temperature in early June so we will be giving 50% of their money back as a family credit. The pool management structure that we created is working out very well. The head guards and assistant managers have taken ownership of certain responsibilities they have been given.

Beginning this year we are no longer allowing water wings at the pool. Research shows that the water wings are not a life saving device. Instead children must wear Coast Guard approved lifejackets which the park district has purchased and have made available for patrons to use while at the pool by just leaving I.D. with the cashiers office.

8.0 Old Business

8.1 Discussion regarding the Summer Meltdown Festival-Kristy stated she included some ideas she had and is also looking for some direction on how to proceed with band selection regarding sponsors.

9.0 New Business

9.1 Discussion and Action on Ordinance No. 236 ascertaining the Prevailing Rate of Wage

- A motion was made to approve Ordinance No. 236 ascertaining the Prevailing Rate of Wage (Claus, Weston; C-Un)

9.2 Discussion and Action on Ordinance No. 237 authorizing the conveyance of personal property no longer needed or useful for park purposes.

Director Damery stated the question came up regarding the Ford truck and the disc golf baskets. There is no plan for the Ford truck right now other than we do not want to sell it. As for the disc golf baskets we have several people who are interested but there is someone who will be picking them up this week.

- A motion was made to approve Ordinance No. 237 authorizing the conveyance of personal property no longer needed or useful for park purposes. (Cox, Weston; C-Un)

9.3 Discussion and Action on Client Agreement with Seven Utility Management Consultants, Ltd.

- A motion was made to become a client of Seven Utility Management Consultants, Ltd. And enter into an agreement (Cox, Knoblauch; C-Un)

10.0 Executive Session in accordance with the open meetings to discuss of personnel.

- A motion was made at approximately 7:19 p.m. to adjourn from the regular meeting and move into executive session for the discussion of personnel. (Cox, Knoblauch; C-Un)
- A motion was made at approximately 8:07 p.m. to adjourn from executive session. (Cox, Knoblauch; C-Un)

10.1 A motion was made to increase all staff salaries presented by 2%. (Claus, Cox; C-Un) An amendment was made to the motion to make the 2% increase retroactive to May 1, 2009. (Weston, Cox; C-Un)

11.0 Adjournment

- A motion was made at approximately 8:08 p.m. to adjourn from the regular meeting. (Weston, Cox; C-Un)

Respectfully Submitted,

Lorelei Cox,
Secretary
Washington Park District