

5REGULAR MEETING OF THE BOARD OF COMMISSIONERS
September 21, 2009

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on Sept. 21, 2009 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Jim Bremner called the meeting to order at 5:30pm. Staff present was Doug Damery, Director; Kristy Howell, Recreation Manager; Kim Hess, Finance Manager; Jackie Hofer, Administrative Assistant; Brad Kanaga, Superintendent of Parks; Commissioners present were: Dale Claus, Lorelei Cox, Herb Knoblauch and Doug Weston.

2.0 Petition and Public Comment

No public comment.

2.1 WACC Presentation

Sherrill West and Vicki Poorman attended this month's meeting to review and go over the operations of Five Points-Washington. Sherrill began by thanking the Park Board for allowing Commissioner Cox to sit on their Board. Sherrill continued her presentation by explaining their Board's position that it is very important for them to hire well-qualified staff. Secondly they are there to monitor financial performance and have the ability to invest money as donor pledges come in.

At this time, Vicki Poorman stepped in to give her report and highlight operations from the last couple years and to review how the different entities are using Five Points. Overall, Five Points is doing very well in memberships and are trying to increase utilization of the Theatre and the Banquet Facility.

3.0 Approval of Minutes

3.1 Approval of August 3, 2009 Special Meeting Minutes

3.2 Approval of August 17, 2009 Regular Meeting Minutes

3.3 Approval of August 31, 2009 Special Meeting Minutes

- A motion was made to approve the August 3, 2009 Special Meeting Minutes, the August 17, 2009 Regular Meeting Minutes and the August 31, 2009 Special Meeting Minutes (Cox, Weston; C-Un)

4.0 Financial Report

- A motion was made to approve the Financial Report. (Knoblauch, Claus; C-Un)

5.0 Review and Approval of Claims

- A motion was made to approve and pay the claims. (Weston, Claus; C-Un)

6.0 Committee Reports

6.1 Update from HISRA Representative –meeting postponed until the last week of September 28, 2009.

6.2 Update from the WACC Representative-Commissioner Cox did attend the August 24 meeting. She stated that currently their board is looking at how they can spend the \$500,000 that has been awarded from the state. They cannot think of any projects that would cost exactly \$500,000 but they have come up with several that cost more than \$500,000. They are talking about adding on.

7.0 Staff Reports

7.1 Athletic Coordinators-report enclosed in packet

7.2 Recreation Manager-

- Kristy reported on the Summer Meltdown and stated she was very pleased with the Corporate Sponsors. Corporate Sponsors brought in \$3,000.00
There were about 200 kids that came out for the event; the weather was overcast, not a terribly hot day.
14 people participated in the beer and wine tasting and those people who attended had a great time.

7.3 Parks and Property-No additions from Brad to report.

7.4 Executive Director –Director Damery had no additions but discussed each item under Administration, Oak Ridge Concessions, Wilmor Rd. Connection and Washington Bark District.

8.0 Old Business

None

9.0 New Business

9.1 Action on Amendment No. 5 to Lease with Caterpillar Inc. for the use of Oak Ridge Park.

There is no change to this agreement at all. This amendment extends the lease an additional 5 years extending the life to 2014.

- A motion was made to approve Amendment No. 5 to Lease with Caterpillar Inc. for the use of Oak Ridge Park. (Cox, Claus; C-Un)

9.2 Discussion and Action on acceptance of Bid for the Wilmor Rd. Connection Recreation Trail Project.

We had five contractors submit bids for the Wilmor Rd. Connection.

Jeff Fuerst is present tonight on behalf of ICCI who is the apparent low bidder. Their bid came in at \$136,895.50. A list of bids as received including each of the alternates for the project was included in the packet.

- A motion was made to accept the bid from ICCI for the base bid plus alternates 2 and 3 and the total bid of \$194,148.50 and to authorize payment upon signing of the contract of \$60,000.00 in exchange for interest free residual to be paid in February. (Claus, Cox; C-Un)

10.0 Adjournment

- A motion was made at approximately 7:22 p.m. to adjourn from the regular meeting. (Weston, Knoblauch; C-Un)

Respectfully Submitted,

Lorelei Cox,
Secretary
Washington Park District