

**WASHINGTON PARK DISTRICT  
REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
March 15, 2010**

**1.0 Call to Order**

- 1.1** The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on March 15, 2010 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Jim Bremner called the meeting to order at 5:30 pm. Staff present was Doug Damery, Director; Kristy Howell, Recreation Manager; Jackie Hofer, Administrative Assistant; Brad Kanaga, Superintendent of Parks, and Kim Hess, Finance Manager. Commissioners present were: Lorelei Cox, Herb Knoblauch and Doug Weston. Dale Claus was absent.

**2.0 Petition and Public Comment**

- 2.1** Tom Williams, 421 N. Lawndale Ave., Washington, IL. Attended this board meeting as part of his participation in the Chamber of Commerce Leadership Development Program.
- 2.2** Bill Brunk, 504 Hillcrest, Washington, IL attended the meeting to thank the board for the approval of letting his grandson complete and Eagle Scout Project which was approved 8 years ago this very night. Bill Brunk presented the park district with a copy of the book that Eric had to put together as part of this project.

**3.0 Approval Meeting Minutes**

- 3.1** Approval of March 15, 2010 Regular Meeting Minutes
- 3.2** Approval of March 29, 2010 Special Meeting Minutes
- A motion was made to approve the March 15, 2010 Regular Meeting Minutes and the March 29, 2010 Special Meeting Minutes (Weston, Cox; C-Un)

**4.0 Financial Report**

- A motion was made to approve the Financial Report (Knoblauch, Cox; C-Un)

**5.0 Review and Approval of Claims**

- A motion was made to approve and pay the claims as presented (Cox, Weston; C-Un)
- 5.1** Approve Change Order 1 for Wilmor Rd. Project
- 5.2** Approve Change Order 2 for Wilmor Rd. Project
- 5.3** Approve Final Payment for Wilmor Rd. Project
- A motion was made to approve Change Order 1, Change Order 2 and the final payment for Wilmor Rd. Project (Cox, Weston; C-Un)
- 5.4** Approve Reimbursement to City of Washington for Oak Ridge Park Road
- A motion was made to approve Reimbursement to City of Washington for Oak Ridge Park Road (Knoblauch, Cox; C-Un)

**6.0 Committee Reports**

- 6.1** Update from HISRA Representative-Director Damery reported no meeting for HISRA.
- 6.2** Update from the WACC Representative-Lorelei reported that they are very serious about adding on to the facility, memberships are still good, and they are looking into getting different types of acts to perform in the auditorium.

## **7.0 Staff Reports**

- 7.1 Parks and Property-Brad had no additions to his report.
- 7.2 Recreation Manager-Kristy met with Matt Ward who is member of the Seabees. The Seabees will be working on all of the shelters. They started on Wenger Shelter and have gotten the outdoor fixtures and the new outlets up. There is still quite a bit of scraping to be done before the painting can begin. They will be coming back the 3<sup>rd</sup> Saturday of each month to work on the shelters as well as upgrading the service.
- 7.3 Athletic Coordinator-report was included in packet.
- 7.4 Executive Director-Director Damery reported has been working with BLI Lighting and was able to prepare the grant application for submittal. Preparing to interview new staff at the pool. Looking into why Bowen Lake is flooding and not going down. Jan Nation came up from Springfield and did her inspection of Project for the grant inspection. Registration is open for the 5K and the 5K Training Program has started as well.

## **8.0 Old Business**

- 8.1 None

## **9.0 New Business**

- 9.1 **Discussion and Action on Notice to Proceed on the IDCEO Electric Efficiency Program Grant**-Director Damery explained the first part of this is the Notice to Proceed which needs to be sent back and which states we are going ahead with the project and that will be requesting grant reimbursement money. The supplies will be purchased separately from the labor but this is the same amount that is budgeted of \$28,000 with a rebate of \$16,082

- A motion was made to approve the Notice to Proceed on the IDCEO Grant Program project for the Administration and Recreation Facility (Knoblauch, Cox; C-Un)

## **10.0 Executive Session in accordance with the open meetings to discuss personnel**

- A motion was made at approximately 6:12pm to adjourn from the regularly scheduled meeting and move into executive session. (Weston, Cox; C-Un)
- A motion was made at approximately 6:42pm to adjourn from executive session to regular session. (Knoblauch, Weston; C-Un)

### **10.1 Potential Action on items discussed in Executive Session**

- A motion was made to increase recommended staff a 2% pay increase(Cox, Knoblauch; C-Un)

## **11.0 Adjournment**

- A motion was made at approximately 6:44pm to adjourn from regular session (Weston, Cox; C-Un)

Respectfully Submitted,

Lorelei Cox, Secretary  
Washington Park District  
Board of Commissioners