

REGULAR MEETING OF THE BOARD OF COMMISSIONERS
March 21, 2011

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on March 21, 2011 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Jim Bremner called the meeting to order at 5:30 pm. Staff present was Doug Damery, Director; Kristy Howell, Recreation Manager; Jackie Hofer, Administrative Assistant; Brad Kanaga, Superintendent of Parks, and Kim Hess, Finance Manager. Commissioners present were: Lorelei Cox and Herb Knoblauch. Julie Davison and Doug Weston were absent.

2.0 Petition and Public Comment

None

3.0 Approval Meeting Minutes

3.1 Approval of February 21, 2011 Regular Meeting Minutes

- A motion was made to approve the February 21, 2011 Regular Meeting Minutes (Knoblauch, Cox; C-Un)

4.0 Financial Report

- A motion was made to approve the Financial Report (Cox, Knoblauch; C-Un)

5.0 Review and Approval of Claims

- A motion was made to approve and pay the claims as presented (Cox, Knoblauch; C-Un)

5.1 Approval of Invoice for Hitchcock Design Group #1 (Knoblauch, Cox; C-Un)

5.2 Approval of Invoice for Hitchcock Design Group #2 (Knoblauch, Cox; C-Un)

6.0 Committee Reports

6.1 Update from HISRA Representative-Director Damery reported they did indeed have a meeting, HISRA ACCESS was held on a Tuesday. It is a day where families and kids with disabilities are given the opportunity to play on the March Madness Experience which has been adapted for them. Director Damery was our volunteer, it was a great event and he recognized some familiar faces from Washington that participated as well.

6.2 .Update from the WACC Representative-Commissioner Knoblauch attended the meeting. At their meeting they discussed some personnel issues they are having; they are seeking input and getting suggestions regarding a ground level addition and what concerns the park district may have with that. They discussed their speaker for this fall which is Mike Ditka. They also discussed how the concession stand is losing about \$4000.00- \$5000.00 per year. Canteen is coming in and putting machines in that area and the concession will close.

7.0 Staff Reports

7.1 Parks and Property-Brad had no additions to his report

7.2 Recreation Manager-Kristy had no additions to her report

7.3 Athletic Coordinator-report was included in packet

7.4 Executive Director-Director Damery reported no additions to his report however discussion items under Administration, Oak Ridge Park, and Washington Tennis Courts.

8.0 Old Business

8.1 Discussion and Action regarding layout/design of tennis courts-

Discussion was held at last month's board meeting.

- A motion was made to accept the layout/design of tennis courts (Cox, Knoblauch; C-Un)

8.2 Discussion and Action regarding and Intergovernmental Agreement with Washington Community High School

Included in the Intergovernmental Agreement is the Development Plan which shows the layout of the 8 tennis courts, 6 along the road and 2 adjacent to the north which does not impact Baseball and Softball Field #6.

- A motion was made to approve and Intergovernmental Agreement with Washington Community High School (Cox, Knoblauch; C-Un)

8.3 Discussion and update on the Master Plan for Oak Ridge Park

Eric Hornig from HDG was in attendance to present a conceptual plan – Discussion was held regarding receiving input from the community on what they would like to see developed at Oak Ridge Park. This would be done in the way of a survey. Eric has had some experience with surveys and would be willing to help us prepare some questions for the survey.

9.0 New Business

9.1 Discussion and Action regarding quotes to replace doors at Washington Park Maintenance Facility

Although, Wayne Dalton is the lowest quote, Director Damery is recommending we go with the selection of Raynor Door of Peoria for an additional \$51. The doors we are replacing are from Raynor Door and were installed over 30 year ago.

- A motion was made to approve the bid of \$6,400.00 to Raynor Door of Peoria. (Knoblauch, Cox; C-Un)

9.2 Discussion and Action regarding Pool Fees

No major changes were made to the season pass rates. The Adult Daily rate is increased to \$6 and the Adult 10 Punch Card increased to \$54. Furthermore, we have attempted to increase the benefits for the season pass holders to show more value and therefore create more sales of season passes.

- A motion was made to accept the Washington Park Pool fees for the 2011 season (Knoblauch, Cox; C-Un)

9.3 Discussion and Action on Ordinance No. 249 Authorizing the Conveyance of Personal Property No Longer Needed or Useful for Park Purposes

This ordinance will allow us to get rid of the 1995 Chevy Truck, whether it is sold or junked.

- A motion was made to approve Ordinance No. 249 authorizing the conveyance of personal property no longer needed or useful for park purposes (Cox, Knoblauch; C-Un)

10.0 Adjournment

- A motion was made at approximately 7:46 p.m. to adjourn. (Cox, Knoblauch; C-Un)

Respectfully Submitted,

Lorelei Cox, Secretary
Washington Park District
Board of Commissioners