

# **REGULAR MEETING OF THE BOARD OF COMMISSIONERS**

**August 15, 2011**

## **1.0 Call to Order**

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on August 15, 2011 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Jim Bremner called the meeting to order at 5:30pm. Staff present was Doug Damery, Director; Kristy Howell, Recreation Manager; Kim Hess, Finance Manager, Jackie Hofer, Administrative Assistant; and Brad Kanaga, Superintendent of Parks. Commissioners present were: Lorelei Cox, Herb Knoblauch and Doug Weston

## **2.0 Petition and Public Comment**

Those attending this board meeting: Rich Baer and Stan Budzinski, both are interested in the vacancy for Washington Park District Commissioner.

## **3.0 Approval Meeting Minutes**

### **3.1 Approval of July 18, 2011 Regular Meeting Minutes**

- A motion was made to approve the July 18, 2011 Regular Meeting (Cox, Knoblauch; C-Un)

## **4.0 Financial Report**

- A motion was made to approve the Financial Report (Weston, Knoblauch; C-Un)

## **5.0 Review and Approval of Claims**

- A motion was made to approve and pay the claims (Weston, Knoblauch; C-Un)

## **6.0 Committee Reports**

**6.1** Update from HISRA Representative – no report this month-July meeting was cancelled

**6.2** Update from the WACC Representative – Commissioner Knoblauch attended the meeting. The main discussion was the parking situation due to the high school construction, building plans and the Mike Ditka event was not well attended.

## **7.0 Staff Reports**

**7.1** Parks and Property- Brad had no additions to his report

**7.2** Recreation Manager- Kristy had no additions to her report

**7.3** Athletic Coordinator- Report was included in packet

**7.4** Executive Director- Director Damery had no additions but highlighted items under Washington Park Pool and 5K information.

## **8.0 Old Business**

### **8.1 Discussion and Potential Action on the proposal from WRA for the construction of a batting cage.**

Director Damery included information in the packets about the baseball batting cage. This cage has been designed with baseball in mind and will be located just beyond the right field fence of the Jan Smith Field. Upon discussion, Commissioners would like the WRA to know that it will be properly maintained.

- A motion was made to approve the proposal from WRA for the construction of a batting cage as presented pending a maintenance and use agreement. (Cox, Weston; C-Un)

## **9.0 New Business**

### **9.1 Discussion and Potential Action on long term rental agreements for activity space within the Recreation Facility.**

Discussion was held regarding a long term rental requests and how the Washington Park District would like to handle the request. Upon discussion, Commissioners feel that if the terms of a long term agreement are financially beneficial and appropriate burdens on staff and facilities a long term agreement should be considered. This specific rental did not meet those criteria.

## **10.0 Executive Session**

- A motion was made at approximately 6:43 pm to adjourn to executive session. (Cox, Knoblauch; C-Un)
- A motion was made at approximately 7:15 pm to return to regular session. (Knoblauch, Weston; C-Un)

## **11.0 Discussion and Action on items discussed in Executive Session**

- A motion was made to appoint Rich Baer to fill the vacant position of Commissioner for the Washington Park District (Weston, Cox; C-Un)

## **12.0 Adjournment**

- A motion was made at approximately 7:20 pm to adjourn. (Weston, Knoblauch)

Respectively Submitted,

Lorelei Cox, Secretary  
Washington Park District  
Board of Commissioners