

REGULAR MEETING OF THE BOARD OF COMMISSIONERS
September 26, 2011

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on September 26, 2011 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Jim Bremner called the meeting to order at 5:30pm. Staff present was Doug Damery, Director; Kristy Howell, Recreation Manager; Kim Hess, Finance Manager, Jackie Hofer, Administrative Assistant; and Brad Kanaga, Superintendent of Parks. Commissioners present were: Lorelei Cox, and Rich Baer. Herb Knoblauch and Doug Weston were absent.

2.0 Petition and Public Comment

Cub Scout Pack 73 attended the board meeting to make a presentation to the Board of Commissions on a Conservation Project.

At this time in our board meeting, a warm welcome was given to our new Commissioner, Rich Baer. Commissioner Lorelei Cox read the Oath of Office.

3.0 Approval Meeting Minutes

3.1 Approval of August 15, 2011 Regular Meeting Minutes

- A motion was made to approve the August 15, 2011 Regular Meeting (Cox, Baer C-Un)

4.0 Financial Report

There is no financial report due to the August 27th loss of registration data.

5.0 Review and Approval of Claims

- A motion was made to approve and pay the claims (Cox, Baer; C-Un)

5.1 Approve WACC Supplemental Usage Fee

- A motion was made to approve and pay the WACC Supplemental Usage Fee (Cox, Baer; C-Un)

6.0 Orders of the Day

6.1 Oath of Office for Commissioner Rich Baer

7.0 Committee Reports

7.1 Update from HISRA Representative- Commissioner Cox reported HISRA is trying to build up their events for adults during the day since they do not have a lot going on at that time.

7.2 Update from WACC Representative - no report

8.0 Staff Reports

8.1 Parks and Property-no additions

8.2 Recreation Manager-no additions

8.3 Athletic Coordinator-no additions

8.4 Executive Director-no additions but highlighted items under administration and comprehensive Master Plan

9.0 Old Business

10.0 New Business

10.1 Presentation of Cub Scout community Service Project-Several members of Cub Scout Pack 73 spoke to explain the project that will earn them the Conservation Award. Their proposed project is to: find, map, and maintain the birdhouses located in Washington area parks. The Project will be handed down from the Webelos leaving Cub Scouts to new Webelos rising up through the Cub Scout ranks of Pack 73.

- A motion was made to approve Pack 73 Webelo Conservation Project (Cox, Baer; C,Un)

10.2 Discussion and Action to approve professional services for a Community Needs Assessment Survey.

Director Damery included in the board packet a summary of this item. Basically 2 quotes were received. One from the University of Illinois \$10,379. and one from the Hitchcock Design Group \$7,390.

Director Damery explained that in his discussion with Robin Hall from the U of I, Robin felt that it would be better to use Hitchcock as it should be beneficial to use the same organization to conduct the survey and compile the Comprehensive Master Plan.

- A motion was made to approve Hitchcock Design Group to perform the survey (Cox, Baer; C-Un)

11.0 Adjournment

11.1 A motion was made at approximately 6:25 pm to adjourn. (Cox, Baer; C-Un)

Respectively Submitted,

Lorelei Cox, Secretary
Washington Park District
Board of Commissioners