

REGULAR MEETING OF THE BOARD OF COMMISSIONERS
November 21, 2011

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on November 21, 2011 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Jim Bremner called the meeting to order at 5:30pm. Staff present was Doug Damery, Director; Kristy Howell, Recreation Manager; Kim Hess, Finance Manager; Jackie Hofer, Administrative Assistant; and Brad Kanaga, Superintendent of Parks. Commissioners present were: Herb Knoblauch, Rich Baer and Doug Weston. Lorelei Cox was absent.

2.0 Petition and Public Comment

Attending as guests are: Brandon Schatsiek of the Times Reporter and Eric Horning of the Hitchcock Design Group

3.0 Approval Meeting Minutes

3.1 Approval of September 26, 2011 Regular Meeting Minutes

- A motion was made to approve the September 26, 2011 Regular Meeting (Baer, Knoblauch; C-Un)

4.0 Financial Report - No financial report available. Kim plans to have one available next month.

5.0 Review and Approval of Claims

5.1 October Claims

5.2 November Claims

- A motion was made to approve and pay the claims (Knoblauch, Baer; C-Un)

5.3 Hitchcock Design Group September Invoice

5.4 Hitchcock Design Group October Invoice

- A motion was made to approve and pay the Hitchcock Design Group Invoice (Baer, Knoblauch; C-Un)

5.5 IPARKS Insurance Premium Payment

- A motion was made to approve and pay the IPARKS Insurance Premium Payment (Knoblauch, Baer; C-Un)

5.6 Five Points Base Usage Fee – Upon discussion regarding our usage and our lack of usage it has been determined to hold a meeting with WACC to discuss the “Pay as we go”.

6.0 Committee Reports

6.1 Update from HISRA Representative- Director Damery reported at the last meeting the budget for next year was approved. HISRA will be holding a summer camp on the east side of the river as well as their Pioneer Park location.

6.2 Update from WACC Representative - no report

7.0 Staff Reports

7.1 Parks and Property-no additions

7.2 Recreation Manager-no additions

7.3 Athletic Coordinator-no additions

7.4 Executive Director-no additions but highlighted items under administration and comprehensive Master Plan

8.0 Old Business

8.1 Discussion and input regarding the Comprehensive Master Plan for the Washington Park District.

Eric gave an update on what has been done to this point and would also like to focus on what Commissioners would like to see for the future of the park district. With this master plan we are trying to assess everything that needs to be updated, improved or fixed and then put in an action plan. Eric reported the inventory and research part is done, 80% of the needs assessment is done with the online survey remaining. We will then move into the alternative strategies late December and early January then moving into recommendations.

9.0 New Business

9.1 Discussion of the 2011 Tax Levy Ordinance for the 2012-2013 Fiscal Year

Director Damery explained they tax levy options to Commissioners and recommended Option No. 2 as it will allow us to purchase a piece of equipment that will assist us in compliance of the new ADA mandates.

9.2 Action on Resolution calling a public hearing concerning the intent of the Washington Park District to sell Limited Tax General Obligation Bonds not to exceed \$390,000.

- A motion was made to approve the Resolution calling a public hearing concerning the intent of the Washington Park District to sell Limited Tax General Obligation Bonds not to exceed \$390,000 (Weston, Knoblauch; C-Un)

10.0 Adjournment

- A motion was made at approximately 7:15pm to adjourn the meeting (Weston, Knoblauch; C-Un)

Respectively Submitted,

Lorelei Cox, Secretary
Washington Park District
Board of Commissioners