

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**April 16, 2012**

**1.0 Call to Order**

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on April 16, 2012 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Jim Bremner called the meeting to order at 6:00 pm. Staff present was Doug Damery, Director; Kristy Howell, Recreation Manager; Jackie Hofer, Administrative Assistant; Brad Kanaga, Superintendent of Parks, and Kim Hess, Finance Manager. Commissioners present were: Rich Baer, Lorelei Cox and Doug Weston. Herb Knoblauch arrived at 6:14 pm.

**2.0 Petition and Public Comment**

None

**3.0 Approval Meeting Minutes**

**3.1 Approval of March 19, 2012 Regular Meeting Minutes**

- A motion was made to approve the March 19, 2012 Regular Meeting Minutes (Baer, Weston; C-Un)

**4.0 Financial Report**

- A motion was made to approve the Financial Report (Cox, Weston; C-Un)

**5.0 Review and Approval of Claims**

- A motion was made to approve and pay the claims as presented (Baer, Weston; C-Un)

**6.0 Committee Reports**

**6.1 Update from HISRA Representative – meeting cancelled**

**6.2 .Update from the WACC Representative-**

**7.0 Staff Reports**

**7.1 Parks and Property- Brad had no additions**

**7.2 Recreation Manager- Athletic Coordinator- no additions to the Recreation Manager's Report**

**7.3 Athletic Coordinator-report included in packet**

**7.4 Executive Director- Director Damery reported no additions to his report however discussed items under Comprehensive Master Plan, Administration, Cherry Festival 5K, and Washington Park Pool.**

**8.0 Old Business**

None

## **9.0 New Business**

**9.1 Presentation and potential action on the Comprehensive Master Plan-** Eric Horning made his final presentation on the Comprehensive Master Plan to Commissioners and summarized the main items of priority for the 5-year plan.

**Executive Session-** In accordance with the open meetings act to discuss personnel and acquisition, purchase or lease of property.

- A motion was made at 6:39pm to move to executive session in accordance with the open meetings to discuss personnel and acquisition, purchase or lease of property. (Cox, Baer; C-Un)
- A motion was made at 8:12pm to close Executive Session (Weston, Cox; C-Un)

## **9.2 Potential Action on items discussed in Executive Session**

The Washington Park District Board of Commissioners made the following statement: We are excited about the opportunity to pursue a lease agreement with Matt LaHood for time within the dome. We will proceed to negotiate a lease agreement and financial agreements with the objective to finalize things by June 1, 2012. All commissioners are supportive.

- A motion was made at approximately 8:13pm to continue the meeting on Monday, April 23, 2012 at 6:00pm (Weston, Baer; C-Un)

**April 23, 2012**

The continuation of the regular board meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on April 23, 2012 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Jim Bremner called the meeting to order at 6:00 pm. Staff present was Doug Damery, Director; Kristy Howell, Recreation Manager; Kim Hess, Jackie Hofer, Administrative Assistant; Brad Kanaga, Superintendent of Parks, Commissioners present were: Rich Baer, Lorelei Cox and Doug Weston. Herb Knoblauch arrived at 6:30 pm.

### **9.3 Discussion and Action on the 2012-2013 FY Working Budget**

Director Damery explained 2 budgets were prepared, one including the dome activities and one without. Due to the fact that we do not have a lease agreement at this time and there are some construction timeline factors, Director Damery stated he thought it best to stick with the regular budget that we have anticipating additional programming. Also in the budget is a recreation coordinator working 30-35 hours per week.

- A motion was made to approve the 2012-2013 FY Working Budget (Weston, Cox; C-Un)

**Executive Session-** In accordance with the open meetings act to discuss personnel.

- A motion was made at 6:38pm to move to executive session in accordance with the open meetings to discuss personnel and acquisition, purchase or lease of property. (Cox, Baer; C-Un)
- A motion was made at 8:05pm to close Executive Session (Weston, Cox; C-Un)

### **9.4 Discussion and potential action on the PDRMA Health Plan staff reimbursement policy**

- A motion was made effective May 1, 2012 new employees eligible for health benefits will pay 8% of their total health plan (Baer, Knoblauch; C-Un)

### **10.0 Adjournment**

- A motion was made at approximately 8:07pm to adjourn(Baer, Cox; C-Un)

Respectfully Submitted,

Lorelei Cox, Secretary  
Washington Park District  
Board of Commissioners