

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

December 16, 2013, 6:00pm

Washington Park District, 105 S. Spruce St., Washington, IL

Public Hearing

A public hearing was held at 6:00 p.m. pursuant to the Bond Issue Notification Act. No public was present.

- A motion was made at approximately 6:06 p.m. to close the public hearing. (Weston, Baer; C-Un)

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on December 16, 2013 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Lorelei Cox called the meeting to order at 6:00 p.m. Commissioners present were: Rich Baer and Doug Weston. Staff present was Doug Damery, Director; Brad Kanaga, Superintendent of Parks; Jackie Hofer, Administrative Assistant; Kim Hess, Finance Manager; Brian Tibbs, Recreation Manager. Commissioner Knoblauch arrived at 6:26pm. Commissioner Bremner arrived at 6:30 pm.

2.0 Petition and Public Comment

Staff that attended this meeting: Amy English, Stephanie Hull, Kathy Werstein, Janni Johnson, Jean Escue, Torie Aberle, and Julie Harper.

Director Damery personally thanked the staff members that stepped up and went above and beyond the call of duty in response to the November 17, 2013 tornado.

Some of our own staff were personally affected as well by either having a total or partial loss of property. Those staff members were handed a check which was a result of donations made to the Park & Recreation Disaster Relief Fund established by the Illinois Association of Park Districts.

3.0 Approval Meeting Minutes

3.1 Approval of October 21, 2013 Regular Meeting Minutes

- A motion was made to approve the October 21, 2013 Regular Meeting Minutes (Baer, Weston; C-Un)

4.0 Financial Report

- A motion was made to approve the Financial Report (Baer, Weston; C-Un)

5.0 Review and Approval of Claims

- A motion was made to approve the claims (Bremner, Baer; C-Un)

6.0 Committee Reports

6.1 Update from HISRA Representative- Director Damery and President Cox attended the November meeting. The main discussion was how HISRA staff helped us through the tornado.

6.2 Update from the WACC Representative-Commissioner Knoblauch attended the meeting and reported that the board is discussing terms and term limits for the at-large board members.

7.0 Staff Reports

- 7.1 Parks and Property-Brad had no additions to his report
- 7.2 Recreation Manager-Brian had no additions to his report
- 7.3 Athletic Coordinator-report was included in packet
- 7.4 Executive Director-Director Damery reported no additions to his report however discussion items under Tornado Disaster Response and Recovery, Administration, Capital Improvement Plan and Dog Park.

8.0 Old Business

- 8.1 Discussion and Action on Ordinance No. 265 authorizing the 2013 Tax Levy Ordinance for the 2014-2015 Fiscal Year. At the October Regular Board Meeting, Director Damery presented the 3 different options and discussed with Commissioners each option as potential strategies for the levy. The one presented was the agreed upon levy. There were no recommended changes to the proposed levy.
 - A motion was made to approve Ordinance No. 265 authorizing the 2013 Tax Levy Ordinance for the 2014-2015 Fiscal Year. (Weston, Baer; C-Un)
- 8.2 Discussion regarding a Capital Improvement Plan for FY2014-2015
It was agreed that many of the Capital Improvement Projects would be delayed as a result of the storm and that we should further cut expenses as much as possible in operations in order to save and keep in reserve as much as possible in preparation for the uncertainty of the next couple years.

9.0 New Business

- 9.1 Discussion and Approval of Professional Services to provide land survey services for Washington Park.
In order to seek some potential grants, Director Damery recommended approval in order to have the proper tools in planning and proposal.
 - A motion was made to approve the bid of \$3,550 from Zumwalt & Associates, Inc. to provide Land Surveying services for the Washington Park property on Lincoln Street in Washington, Illinois.
- 9.2 Action to Approve the Regular Meeting Schedule of the Board of Commissioners for the 2014-2015 Calendar Year
 - A motion was made to approve the Regular Meeting Schedule of the Board of Commissioners for the 2014-2015 Calendar Year. (Bremner, Weston; C-Un)
- 10.0 **Executive Session** for the purpose of discussion of lease, purchase or sale of property.
 - A motion was made at approximately 7:37 p.m. to move into executive session. (Weston, Baer, C-Un)
 - A motion was made at approximately 7:50 p.m. to move out of executive session. (Baer, Knoblauch; C-Un)
- 11.0 **Adjournment**
 - A motion was made at approximately 7:51 p.m. to adjourn. (Bremner, Weston; C-Un)

Respectfully Submitted,

Jim Bremner, Secretary
Washington Park District, Board of Commissioners