

REGULAR MEETING OF THE BOARD OF COMMISSIONERS
March 21, 2016 6:00PM
Washington Park District, 105 S. Spruce St., Washington, IL

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on March 21, 2016 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Cox called the meeting to order at 6:00pm. Commissioners present were: Jim Bremner, Lorelei Cox, John Foy and Jeff Schultz. Staff present was Doug Damery, Director; Brian Tibbs, Recreation Manager; Brad Kanaga, Superintendent of Parks and Kim Hess, Finance Manager, and Jackie Hofer, Administrative Assistant.

2.0 Petition and Public Comment

None

3.0 Approval of Meeting Minutes

3.1 Approval of February 20, 2016 Regular Meeting Minutes

- A motion was made to approve the regular meeting minutes (Bremner, Foy; C-Un)

4.0 Financial Report

- A motion was made to approve the Financial Report (Foy, Schultz; C-Un)

5.0 Review and Approval of Claims

- A motion was made to approve the claims (Bremner, Foy; C-Un)

6.0 Orders of the Day

6.1 Oath of Office for Commissioner Doug Bradley

At this time President Cox administered the Oath of Office to Doug Bradley.

7.0 Committee Reports

7.1 Update from HISRA Representative- No meeting

7.2 Update from the WACC Representative- Commissioner Bremner reported there was no meeting since the last board meeting but believes they will not have their own swim team. DOCS will stay and continue paying rent.

8.0 Staff Reports

8.1 Parks and Property- Brad had no additions to his report

8.2 Recreation Manager- Brian had no additions to his report

8.3 Athletic Manager- Jean had no additions to her report

8.4 Executive Director- Director Damery had no additions to his report but highlighted items under Administration, Harry LaHood Park, Washington Recreation Trail and Meadow Valley Park.

9.0 Old Business

None

10.0 New Business

10.1 Discussion of Working Budget for FY2016-2017 and Capital Projects-

Director Damery created a list of things that need attention and would like to get an idea on what Commissioners are thinking. Director Damery stated the Master Plan was completed in 2012 and we are in the 4th year of a 5 year plan. As a result of the tornado and other factors our needs and means have changed. Are we interested in updating the Master Plan?

One of the problems with the plan is the lack of funding to complete some of the priorities identified. Also, at this point we are fighting aging facilities and need to start chipping away at some of these items. Director Damery went through this list with an explanation of what renovations would be done at each location. Potential items of concern include parking lots, maintenance office, recreation facility boiler, windows, roof and bathrooms. Director Damery explained to Commissioners he would like input from them regarding which capital projects should be done and which projects we should wait on. Commissioners stated they are comfortable with Director Damery making the decisions on which capital project should be done first but did state the Recreation Facility is a priority. Director Damery will get more details and refine this list and present it again at the April regular board meeting.

Board consensus was not to update the Master Plan at this time.

11.0 Adjournment

- A motion was made at approximately 7:27pm to adjourn from the regular meeting (Bremner, Foy; C-Un)

Respectfully Submitted,

John Foy, Secretary
Washington Park District
Board of Commissioners