

REGULAR MEETING OF THE BOARD OF COMMISSIONERS
May 16, 2016 6:00PM
Washington Park District, 105 S. Spruce St., Washington, IL

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on May 16, 2016 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Cox called the meeting to order at 6:03pm. Commissioners present were: Jim Bremner, Lorelei Cox, John Foy and Jeff Schultz, Doug Bradley was absent. Staff present was Doug Damery, Director; Brian Tibbs, Recreation Manager; Brad Kanaga, Superintendent of Parks; Kim Hess, Finance Manager, and Jackie Hofer, Administrative Assistant.

2.0 Petition and Public Comment

None

3.0 Approval of April 18, 2016 Regular Meeting Minutes

- A motion was made to approve the regular meeting minutes (Bremner, Foy; C-Un)

4.0 Financial Report

- A motion was made to approve the Financial Report (Foy, Schultz; C-Un)

4.1 Approval of Steven D Greim & Company for Audit Services

5.0 Review and Approval of Claims

- A motion was made to approve the claims (Bremner, Foy; C-Un)

6.0 Committee Reports

6.1 Update from HISRA Representative- President Cox reported HISRA is taking day camp registration and also trying to do more with their website in terms of registrations.

6.2 Update from the WACC Representative- Commissioner Bremner attended this meeting reporting WACC received two Central Illinois awards, best fitness center award and the best banquet facility award.

7.0 Staff Reports

7.1 Parks and Property- Brad had no additions to his report

7.2 Recreation Manager- Brian had no additions to his report

7.3 Athletic Manager- Jean had no additions to her report

7.4 Executive Director- Director Damery had no additions to his report but highlighted items under Administration and Harry LaHood Park.

8.0 Orders of the Day

8.1 Election of Officers

8.1.1 President- Lorelei Cox

8.1.2 Vice-President- Jim Bremner

8.1.3 Secretary/Treasurer- John Foy

- A motion was made to retain the same positions (Bremner, Schultz; C-Un)

9.0 Old Business

9.1 Discussion and potential action on the FY 2016-17 Working Budget

Director Damery explained that the hold up on the Working Budget has been better defining the WRA impact on the Recreation Fund and the Capital Fund. The negative income in the Corporate Fund is a result of adding health benefits for a full time employee and also a significant increase for tech support.

The Recreation Fund has a very healthy fund balance. The budget does include WRA revenues and expenses. Director Damery explained he is confident WRA board members will approve joining the park district and if for some reason WRA would not join us the Recreation Fund would break even. Some additional expenses to look at with this fund include: an additional athletic coordinator and a part-time adult program supervisor.

The Paving and Lighting Fund needs to be closed out. We will spend from this fund first for any paving projects in order to zero out the fund and close it.

Recapping the fund balances at the beginning of this fiscal year had a balance of \$787,000 with a revenue of \$3.4 million with potential expenses of \$3.64 million. The transfers in and out are generally the working cash transfers.

Director Damery recommended that we use some of the \$300,000 plus fund balance from the Recreation Fund for Capital Projects. Director Damery went through and discussed projects listed in the budget that he would like done and asked Commissioners for any questions.

- A motion was made to approve the FY 2016-17 Working Budget (Foy, Schultz; C-Un)

10.0 New Business

None

Executive Session in accordance with the open meetings to discuss personnel.

A motion was made at approximately 7:45pm to move into executive session (Foy, Bremner; C-Un)

A motion was made at approximately 7:45pm to adjourn from executive session (Bremner, Foy; C-Un)

11.0 Adjournment

- A motion was made at approximately 7:46pm to adjourn from the regular meeting. (Schultz, Foy; C-Un)

Respectfully Submitted,

John Foy, Secretary
Washington Park District
Board of Commissioners