

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**September 19, 6:00PM**  
**Washington Park District, 105 S. Spruce St., Washington, IL**

**Regular Meeting**

**1.0 Call to Order**

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on September 19, 2016 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Cox called the meeting to order at 6:02pm. Commissioners present were: Jim Bremner, Lorelei Cox, John Foy (by phone) and Jeff Schultz. Staff present was Doug Damery, Director; Brian Tibbs, Recreation Manager; Brad Kanaga, Superintendent of Parks; Kim Hess, Finance Manager.

**2.0 Petition and Public Comment**

None

**3.0 Approval of August 22, 2016 Special Meeting Minutes**

- A motion was made to approve the August 22, 2016 Regular Meeting Minutes (Bremner, Schultz; C-Un)

**4.0 Financial Report**

- A motion was made to approve the Financial Report (Bremner, Schultz; C-Un)

**5.0 Review and Approval of Claims**

- A motion was made to approve the claims (Bremner, Schultz; C-Un)

**5.1 Five Points Usage Agreement**

**5.2 WACC Supplemental Use Agreement**

- A motion was made to approve the Five Points Usage Agreement and the WACC Supplemental Use Agreement (Bremner, Schultz; C-Un)

**6.0 Committee Reports**

**6.1 Update from HISRA Representative** No meeting

**6.2 Update from the WACC Representative**-the new entrance is coming along nicely. The theatre and banquet room is on time as far as completion. They did change a few things to stay within the budget. Pam Tomka talked about silver sneakers program and that will be voted on next month.

**7.0 Staff Reports**

**7.1 Parks and Property:** Brad had no additions to his report

**7.2 Recreation Manager:** Brian had no additions to his report

**7.3 Athletic Coordinator:** Jean had no additions to her report

**7.4 Executive Director:** Director Damery had no additions to his report but highlighted items under Administration, WRA/WPD Youth Athletics, Harry LaHood Park, Washington Park Maintenance Office Project, Washington Park Athletic Fields and Oak Ridge Park Athletic Fields.

## **8.0 Old Business**

None

## **9.0 New Business**

### **9.1 Discussion and Action on Ordinance No. 280 Amending the Washington Park District Financial Policies and Procedures Pertaining to Competitive Bidding**

- A motion was made to approve Ordinance No. 280 Amending the Washington Park District Financial Policies and Procedures Pertaining to Competitive Bidding (Bremner, Schultz; C-Un)

### **9.2 Discussion and Action to Authorize Director to Enter into an Utility Agreement with Alternate Electricity Providers**

Director Damery included in the board packet recent pricing from electric providers. However, there is a new packet presented tonight with updated numbers. Energy.Me is slightly less than the numbers submitted over the weekend. As you can see in the chart of up and downs that about every 3 years there is an up and a down. Things are starting to go up and he is recommending a longer term extension. Director Damery stated he did reach out to Doug Weston for his thoughts as he has been very helpful when it came to electric providers. However Commissioner Foy will be able to give some input as to whether we should go with a 2 year or 3 year extension.

- A motion was made to authorize Director Damery to enter into a utility agreement with energy providers upon such terms and conditions as Director Damery deems reasonable and in the best interest of the Park District. (Bremner, Schultz; C-Un)

### **9.3 Discussion and Potential Action to Petition to Vacate Public ROW-Park Blvd**

Director Damery explained that upon inquiring with the City regarding a building permit for the Maintenance Office apparently there is a right of way that has never been vacated. Our team of attorney's are working on this and Director Damery explained that he believes we can ask the City to convey the entire without having a public hearing. It will however, take a vote of a minimum of six of the Council no matter how many are present. Otherwise, once the city vacates the right of way, we get half and the school gets half. We have also talked to school about conveying their half to us after a vacation by the City.

### **9.4 Discussion and Action to approve bid for the Baseball/Softball Diamond 5 Fencing at Washington Park**

Director Damery received quotes from Rock Valley Fence, Hohulin Fence Co and SK Service Corp. The bid from SK Service Corp was very favorable and we have worked with them before in the construction of the new batting cage.

- A motion was made to approve the bid of \$29,608 from SK Service Corp for the Diamond 5 Fencing Project at Washington Park and authorize the Director to enter into an agreement. (Bremner, Schultz; C-Un)

**9.5 Discussion and Action to approve Bid for Harry LaHood Park Restroom Concrete and Excavating**

**9.6 Discussion and Action to approve Bid for Harry LaHood Park Restroom Site Utilities**

**9.7 Discussion and Action to approve bid for Harry LaHood Park Restroom Plumbing**

**9.8 Discussion and Action to approve Quotes for Harry LaHood Park Restroom Project**

- A motion was made to accept the vendors as recommended by the Construction Manager and the Park District Director that will include concrete and excavation by Aupperle, the total bid amount and the alternate, the Site Utilities by Issler Plumbing, the plumbing by Issler Plumbing, the carpentry, roofing, doors and some other bathroom Specialties by G. Rump, the doors by S&S, the painting by Dragoo, HVAC-vent system by Garber, electric by RNS and the masonry by M.R. Mason Contractors. (Schultz, Bremner; C-Un)

**Executive Session in accordance with the open meetings to discuss personnel.**

- A motion was made at 6:41pm to move into Executive Session (Schultz, Bremner; C-Un)
- A motion was made at 7:13pm to move out of Executive Session (Schultz, Bremner; C-Un)

**10.0 Adjournment**

- A motion was made at 7:14 pm to adjourn from the regular meeting. (Bremner, Schultz; C-Un)

Respectfully Submitted,

John Foy, Secretary  
Washington Park District  
Board of Commissioners