

# REGULAR MEETING OF THE BOARD OF COMMISSIONERS

October 17, 6:00PM

Washington Park District, 105 S. Spruce St., Washington, IL

## Regular Meeting

### 1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on October 17, 2016 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Cox called the meeting to order at 6:07pm. Commissioners present were: Jim Bremner, Lorelei Cox, John Foy and Jeff Schultz. Staff present was Doug Damery, Director; Brian Tibbs, Recreation Manager; Brad Kanaga, Superintendent of Parks; Kim Hess, Finance Manager and Jackie Hofer, Administrative Assistant.

### 2.0 Petition and Public Comment

Brittany Miller, 613 Westminster, Washington, Illinois attended the board meeting as a guest.

### 3.0 Approval of August 22, 2016 Special Meeting Minutes

- A motion was made to approve the September 19, 2016 Regular Meeting Minutes (Foy, Schultz; C-Un)

### 4.0 Financial Report

- A motion was made to approve the Financial Report (Foy, Bremner; C-Un)

### 5.0 Review and Approval of Claims

- A motion was made to approve the claims (Bremner, Foy; C-Un)

#### 5.1 Cooper Construction & Restoration Inc.-Phase I Gym Roof Repair

- A motion was made to approve Cooper Construction & Restoration Inc.-Phase I Gym Roof Repair (Schultz, Foy; C-Un)

#### 5.2 Cooper Construction & Restoration Inc.-Construction Manager Payment 1

- A motion was made to approve the Cooper Construction & Restoration Inc.-Construction Manager Payment 1 (Foy, Bremner; C-Un)

### 6.0 Committee Reports

**6.1 Update from HISRA Representative** A new staff member has been added and staff continue to work on the website but it is up and working well.

**6.2 Update from the WACC Representative**-the south entrance has been completed and the WACC will not be participating in the Silver Sneakers Program.

### 7.0 Staff Reports

**7.1 Parks and Property:** Brad had no additions to his report

**7.2 Recreation Manager:** Brian had no additions to his report

**7.3 Athletic Coordinator:** Jean had no additions to her report

**7.4 Executive Director:** Director Damery had no additions to his report but highlighted items under Administration, WRA/WPD Youth Athletics, Harry LaHood Park, Washington Park Maintenance Office Project, Washington Park Athletic Fields and Oak Ridge Park Athletic Fields.

## **8.0 Old Business**

None

## **9.0 New Business**

### **9.1 Action on Ordinance No. 281 authorizing the conveyance of personal property no longer needed or useful for Park District purposes**

We have decided not to pursue the conveyance of personal property no longer needed or useful For Park District purposes.

### **9.2 Resolution of the Washington Park District Appointing and Confirming Commissioners to the Washington Park District Foundation Board of Directors**

President Cox nominated Commissioner Schultz for this position.

- A motion was made to approve the Resolution of the Washington Park District Appointing Commissioner Jeff Schultz and Confirming Commissioners to the Washington Park District Foundation Board of Directors (Foy, Bremner; C-Un)

### **9.3 Discussion and Action to Approve a License Agreement with School District 52 for the Park Blvd. ROW**

The City of Washington will most likely be approving tonight. They did have a second reading of the Vacation of Row for Park Blvd 2 weeks ago. Once it is vacated, half of that goes to each of the adjacent property owners. We are one property owner to the North and District 52 is the property owner to the South. The school has already taken action on the conveying their half back to us as we have maintained it. We have agreed to give them a license to access it as they Always have and it gives them written permission to have access.

- A motion was made to Approve a License Agreement with School District 52 for the Park Blvd. ROW (Bremner, Schultz; C-Un)

### **9.4 Discussion and Action to Approve Demolition and Excavation Bid for Maintenance Office at Washington Park Project**

Director Damery explained he will look at the next 5 items of new business and announce the low bid amount as well as who the low bidder is. FCI Excavating is the low bidder for the demolition and excavation.

### **9.5 Discussion and Action to Approve Concrete at Washington Park Project**

The low bid for the concrete came from McCoy Construction at \$65,300.

### **9.6 Discussion and Action to approve Plumbing Bid for Maintenance Office at Washington Park Project**

Tri-County Irrigation and Plumbing is the low bid for the plumbing.

### **9.7 Discussion and Action to approve Electrical Bid for Maintenance Office at Washington Park Project**

Trapp Electric was the only bid received.

### **9.8 Discussion and Action to approve Rough Carpentry Bid for Maintenance Office at Washington Park Project**

Rump Carpentry is the low bid for the framing work.

We also had some combined packages submitted to us which is what options 1, 2 and 3 are that are listed at the bottom of the first page.

Director Damery explained he has built in some money for what he thinks the smaller projects should go for. Therefore, a bid package has been developed which is miscellaneous interior finishing's and will go out for bid.

Also, the concrete will be rebid and will include the mason.

At this time none of the bids will be approved and there will be a special meeting on Thursday, November 3 at 5:30pm to approve all bids.

**9.9 Discussion and Action to approve quotes for Harry LaHood Park Restroom Project**

Item cancelled for discussion.

**10.0 Adjournment**

- A motion was made at 7:03 pm to adjourn from the regular meeting. (Bremner, Schultz; C-Un)

Respectfully Submitted,

John Foy, Secretary  
Washington Park District  
Board of Commissioners