

REGULAR MEETING OF THE BOARD OF COMMISSIONERS
November 21, 6:00PM
Washington Park District, 105 S. Spruce St., Washington, IL

Regular Meeting

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on November 21, 2016 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Cox called the meeting to order at 6:01pm. Commissioners present were: John Foy, Lorelei Cox, and Jeff Schultz. Jim Bremner was absent. Staff present was Brian Tibbs, Director; Brad Kanaga, Superintendent of Parks; Kim Hess, Finance Manager and Jackie Hofer, Administrative Assistant.

2.0 Petition and Public Comment

None

3.0 Approval of Meeting Minutes

3.1 Approval of October 10, 2016 Regular Meeting Minutes

3.2 Approval of October 17, 2016 Regular Meeting Minutes

3.3 Approval of November 3, 2016 Special Meeting Minutes

- A motion was made to approve the October 10, 2016 Regular Meeting Minutes, the October 17, 2016 Regular Meeting Minutes and the November 3, 2016 Special Meeting Minutes amended to reflect a motion. (Foy, Schultz; C-Un)

4.0 Financial Report

- A motion was made to approve the Financial Report (Foy, Schultz; C-Un)

5.0 Review and Approval of Claims

- A motion was made to approve the claims (Foy, Schultz; C-Un)

5.1 Discussion and approval of IPARKS payment for insurance coverage

- A motion was made to approve the IPARKS payment for insurance coverage (Foy, Schultz; C-Un)

6.0 Committee Reports

6.1 **Update from HISRA Representative**-no meeting

6.2 **Update from the WACC Representative**-

7.0 Staff Reports

7.1 **Parks and Property:** Brad had no additions to his report

7.2 **Recreation Manager:**

7.3 **Athletic Coordinator:** Jean had no additions to her report

7.4 **Executive Director:** Director Tibbs had no additions to his report but highlighted items under Administration, WRA/WPD Youth Athletics, Harry LaHood Park, Washington Park Maintenance Office Project, Harry LaHood Park and Washington Park Athletic Fields

8.0 Old Business

None

9.0 New Business

9.1 **Action on Ordinance No. 281 Amending the Financial Policies and Procedures Pertaining to Travel Reimbursement**

Director Tibbs explained a new Act was recently signed. The Local Government Travel Expense Control Act which requires all units of local government to regulate the reimbursement of travel, meal and lodging expenses of all officers and employees.

- A motion was made to approve Ordinance No. 281 Amending the Financial Policies and Procedures Pertaining to Travel Reimbursement (Foy, Schultz: C-Un)

9.2 Action on Resolution Calling a Public Hearing Concerning the Intent of the Board to Sell Not to Exceed \$430,000 Limited Tax General Obligation Park Bonds

- A motion was made to approve the Resolution Calling a Public hearing Concerning the Intent of the Board to Sell Not to Exceed \$430,000 Limited Tax General Obligation Park Bonds (Foy, Schultz; C-Un)

9.3 Discussion of the 2016 Tax Levy Ordinance for the 2017-2018 Fiscal Year

Director Tibbs presented two charts for discussion purposes regarding the Tax Levy. He would like for Commissioners to look at and to consider option #2. Director Tibbs explained this will be a slight decrease in levy rate as long as new growth estimates are accurate.

9.4 Action to Approve the Regular Meeting Schedule of the Board of Commissioners for the 2017 Calendar Year Director Tibbs presented the schedule for the 2017 Board Meetings. The regular meetings will be held the third Monday of each month with the exception of January and February and those have been moved to the 4th Monday in observance of United States Holidays.

- A motion was made to approve the Regular Meeting Schedule of the Board of Commissioners for the 2017 Calendar Year (Schultz, Foy; C-Un)

10.0 Adjournment

- A motion was made at 6:44 pm to adjourn from the regular meeting. (Schultz, Foy; C-Un)

Respectfully Submitted,

John Foy, Secretary
Washington Park District
Board of Commissioners