

REGULAR MEETING OF THE BOARD OF COMMISSIONERS
February 26, 2018 6:00PM
Washington Park District, 105 S. Spruce St., Washington, IL

Regular Meeting

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on February 26, 2018 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. Vice-President Bremner called the meeting to order at 6:03 p.m. Commissioners present were: Jim Bremner, John Foy and Jeff Schultz. Commissioners Cox and Commissioner Heuermann were absent. Staff present were Brian Tibbs, Director; Matt Suellentrop, Recreation Manager, Brad Kanaga, Superintendent of Parks; Kim Hess, Finance Manager; and Jackie Hofer, Administrative Assistant.

2.0 Petition and Public Comment

Matt Rampenthal, 613 Westminster, Washington, Illinois, Sarah Tellefson, 1950 Colt Dr. Washington, Illinois and 1 other committee member were present to talk about Success 4 Central Campaign. The committee described how Central Schools are out of space due to increasing enrollment. The Central School Referendum is for a \$12 million dollar bond issue to expand and renovate both buildings. The primary school is looking at renovations of 9,000 square feet and the Intermediate school is looking at renovations of 10,000 square feet. This referendum will be on the March 20th ballot and these committee members are urging everyone to get out and vote.

3.0 Approval of Meeting Minutes

3.1 Approval of January 22, 2018 Regular Meeting Minutes

- A motion was made to approve the January 22, 2018 Regular Meeting Minutes (Schultz, Foy; C-Un)

3.2 Approval of January 22, 2018 Executive Session Minutes

- A motion was made to approve the January 22, 2018 Executive Session Minutes (Schultz, Foy; C-Un)

4.0 Financial Report

A motion was made to approve the financial report (Foy, Schultz; C-Un)

4.1 Discussion and approval of Steven D. Greim & Company for FY2017-2018 Audit Services

- A motion was made to approve Steven D. Greim & Company for FY 2017-2018 Audit Services (Schultz, Foy; C-Un)

5.0 Review and Approval of Claims

- A motion was made to approve the claims (Foy, Schultz; C-Un)

6.0 Committee Reports

6.1 Update from HISRA Representative –Director Tibbs reports, the budget for next year was approved the director was given a raise. They are going through the process of learning a new registration system.

6.2 Update from the WACC Representative –Commissioner Bremner reports, there are 11 new board members. This was the first meeting with the new board members so this was a brainstorming meeting to see what potential problems/issues in the near future. After 10 years of existence things wear out so they are looking at a long term financial situation, future maintenance cost and capital expenditures, they would like to look at new tenants to create some revenue within the facility and also looking at new key events which would generate revenue as well. They are also concerned

about the limited space as the library is out of space as well as Five Points. And lastly, they are looking to put a succession plan together in case the general manager decides to step down.

7.0 Staff Reports

7.1 Parks and Property: Brad had no additions to his report

7.2 Recreation Manager: Matt had no additions to his report

7.3 Athletic Coordinator: Jean had no additions to her report

7.4 Executive Director: Director Tibbs had no additions to his report but highlighted items under Administration and Projects.

8.0 Old Business

None

9.0 New Business

9.1 Discussion and Action on Amendment No. 07 to Lease with Caterpillar Inc. for the use of Oak Ridge Park..

This amendment is extending the lease 2 ½ years and also includes the diamond repairs.

- A motion was made to approve Amendment No. 07 to Lease with Caterpillar Inc. for the use of Oak Ridge Park. (Schultz, Foy; C-Un)

9.2 Discussion and Action on an Intergovernmental Agreement with Washington School District 52 for Use of Facilities

This is an intergovernmental agreement between the Washington Park District and District 52 for the use of school facilities for the purpose of Park District programming.

- A motion was made to approve an Intergovernmental Agreement with Washington School District 52 for Use of Facilities (Foy, Schultz; C-Un)

9.3 Discussion and potential action on acceptance of a bid and financing to purchase a new Activity bus

Director Tibbs sought bids and held a bid opening on February 13th. Three companies provided Bids. Director Tibbs recommends the Bluebird gas bus and contacted 2 school districts that Have Bluebird gas buses and it was highly recommended for our use for the bus as opposed to A diesel.

- A motion was made to approve the low bid of \$85,550.00 from Central States Bus Sales (Schultz, Foy; C-Un)

Executive Session in accordance with the open meetings to discuss acquisition, purchase or lease of property.

- A motion was made at approximately 6:54 p.m. to move into executive session (Foy, Schultz; C-Un)
- A motion was made at approximately 7:30 p.m. to adjourn from executive session (Foy, Schultz; C-Un)

10.0 Adjournment

- A motion was made at 7:31 p.m. to adjourn from the regular meeting. (Schultz, Foy; C-Un)

Respectfully Submitted,

John Foy, Secretary
Washington Park District
Board of Commissioners