

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**March 19, 2018 6:00PM**  
**Washington Park District, 105 S. Spruce St., Washington, IL**

**Regular Meeting**

**1.0 Call to Order**

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on March 19, 2018 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Cox called the meeting to order at 6:00 p.m. Commissioners present were: Jim Bremner, John Foy, Marc Heuermann and Jeff Schultz. Staff present were Brian Tibbs, Director; Matt Suellentrop, Recreation Manager, Brad Kanaga, Superintendent of Parks; Kim Hess, Finance Manager; and Jackie Hofer, Administrative Assistant.

**2.0 Petition and Public Comment**

None

**3.0 Approval of Meeting Minutes**

**3.1 Approval of February 26, 2018 Regular Meeting Minutes**

- A motion was made to approve the February 26, 2018 Regular Meeting Minutes (Bremner Schultz; C-Un)

**3.2 Approval of February 26, 2018 Executive Session Minutes**

- A motion was made to approve the February 26, 2018 Executive Session Minutes (Bremner, Foy; C-Un)

**4.0 Financial Report**

A motion was made to approve the financial report (Foy, Heuermann; C-Un)

**5.0 Review and Approval of Claims**

- A motion was made to approve the claims ( Bremner, Foy; C-Un)

**6.0 Committee Reports**

6.1 Update from HISRA Representative –Director Tibbs reports, he worked Access the Experience during March Madness to help out with the wheelchair basketball.

6.2 Update from the WACC Representative –no meeting.

**7.0 Staff Reports**

**7.1 Parks and Property:** Brad had no additions to his report

**7.2 Recreation Manager:** Matt had no additions to his report

**7.3 Athletic Coordinator:** Jean had no additions to her report

**7.4 Executive Director:** Director Tibbs had no additions to his report but highlighted items under Administration and Projects.

**8.0 Old Business**

None

**9.0 New Business**

**9.1 Discussion and action on Ordinance 290 authorizing the conveyance of personal property no longer needed for or useful for park purposes**

With the purchasing of a new bus we have no use for our current bus so we will be trading it in.

- A motion was made to approve Ordinance 290 authorizing the conveyance of personal property no longer needed for or useful for park purposes. (Bremner, Schultz; C-Un)

### **9.2 Discussion and approval of a quote for financing for a new activity bus**

Financing quotes were solicited locally from local banks and from the company that provided the bus quote. The low bid comes from Washington State Bank with a term of 7 years.

- A motion was made to approve a quote for financing for a new activity bus with Washington State Bank, \$85,500 loan and a 7 year term. (Bremner, Foy; C-Un)

### **9.3 Discussion of the proposed budget and appropriation ordinance for FY 2018-2019**

Director Tibbs presented the proposed budget and explained he is asking to spend some Reserves in both rec and capital. Two main projects will be a ball diamond renovation at Oak Ridge Park and the Washington Park parking lot.

Executive Session in accordance with the open meetings to discuss acquisition, purchase or lease of property.

- A motion was made at approximately 6:34 p.m. to move into executive session (Bremner, Foy; C-Un)
- A motion was made at approximately 7:01 p.m. to adjourn from executive session (Bremner, Schultz; C-Un)

### **10.0 Adjournment**

- A motion was made at 7:02 p.m. to adjourn from the regular meeting. (Bremner, Heuermann; C-Un)

Respectfully Submitted,

John Foy, Secretary  
Washington Park District  
Board of Commissioners