

# REGULAR MEETING OF THE BOARD OF COMMISSIONERS

April 16, 2018 6:00PM

Washington Park District, 105 S. Spruce St., Washington, IL

## Regular Meeting

### 1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on March 19, 2018 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Cox called the meeting to order at 6:00 p.m. Commissioners present were: John Foy, Marc Heuermann and Jeff Schultz. Commissioner Jim Bremner was absent. Staff present were Brian Tibbs, Director; Matt Suellentrop, Recreation Manager, Brad Kanaga, Superintendent of Parks; Kim Hess, Finance Manager; and Jackie Hofer, Administrative Assistant.

### 2.0 Petition and Public Comment

None

### 3.0 Approval of Meeting Minutes

#### 3.1 Approval of March 19, 2018 Regular Meeting Minutes

- A motion was made to approve the March 19, 2018 Regular Meeting Minutes (Foy, Schultz; C-Un)

#### 3.2 Approval of March 19, 2018 Executive Session Minutes

- A motion was made to approve the March 19, 2018 Executive Session Minutes (Foy, Schultz; C-Un)

### 4.0 Financial Report

A motion was made to approve the financial report (Foy, Heuermann; C-Un)

### 5.0 Review and Approval of Claims

- A motion was made to approve the claims (Schultz, Foy; C-Un)

### 6.0 Committee Reports

6.1 Update from HISRA Representative –Director Tibbs and President Cox reports, HISRA has a few positions available to hire for their summer camp program. Director Tibbs recapped the March Madness Experience.

6.2 Update from the WACC Representative –

### 7.0 Staff Reports

**7.1 Parks and Property:** Brad had no additions to his report

**7.2 Recreation Manager:** Matt had no additions to his report

**7.3 Athletic Coordinator:** Jean had no additions to her report

**7.4 Executive Director:** Director Tibbs had no additions to his report but highlighted items under Administration and Projects.

### 8.0 Old Business

**8.1 Discussion of the proposed budget and appropriation ordinance number 291 for FY 2018-2019**

### 9.0 New Business

**9.1 Discussion and Action on a Resolution 2018-3 Authorizing the Washington Park District to Apply for a Two-Day Special Use Liquor License from the City of Washington and the State of Illinois for the specific occasion of the Washington Arts Festival to occur on August 18 and 19, 2018**

A motion was made to approve Resolution 2018-3 Authorizing the Washington Park District to Apply for a Two-Day Special Use Liquor License from the City of Washington and the State of Illinois for the specific occasion of the Washington Arts Festival to occur on August 18 and 19, 2018 (Foy, Schultz; C-Un)

**9.2 Discussion and potential action for a Washington Park District employee to attend year two of the NRPA Director School August 26-August 31, 2018**

A motion was made to approve a Washington Park District employee to attend year two of the NRPA Director School August 26-August 31, 2018 (Schultz, Foy, C-Un) Roll call vote was taken: (C-Un)

**9.3 Discussion and approval for two Washington St. Jude Runs events to be held on August 25, 2018. One at Oak Ridge Park and one in Washington Park near the ball diamonds.**

The first event will be held at Washington Park and it is the Kids Color Run formerly held at Oak Ridge Park. This is a fun family event. There will be inflatables, a D.J. and food. The second event is in Washington Park as well and it is a jr. high cross country meet.

- A motion was made to approve the two Washington St. Jude Runs events to be held on August 25, 2018. One at Oak Ridge Park and one in Washington Park near the ball diamonds. (Schultz, Foy, C-Un)

Executive Session in accordance with the open meetings to discuss acquisition, purchase or lease of property.

- A motion was made at approximately 6:26 p.m. to move into executive session (Bremner, Foy; C-Un)
- A motion was made at approximately 7:26 p.m. to adjourn from executive session (Foy, Schultz; C-Un)

The board took action in open session to approve salary adjustments as presented (Foy, Schultz; C-Un).

**10.0 Adjournment**

- A motion was made at 7:27 p.m. to adjourn from the regular meeting. (Schultz, Heuermann; C-Un)

Respectfully Submitted,

John Foy, Secretary  
Washington Park District  
Board of Commissioners