

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

May 21, 2018 6:00PM

Washington Park District, 105 S. Spruce St., Washington, IL

Public Hearing

A public hearing was held at 6:00 pm pursuant to Section 4-4 of the Illinois Park District Code pertaining to the Budget and Appropriation Ordinance.

No public was present.

A motion was made at approximately 6:02 pm to close the public hearing (Foy, Bremner; C-Un)

Regular Meeting

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on March 19, 2018 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Cox called the meeting to order at 6:00 p.m. Commissioners present were: John Foy, Marc Heuermann and Jeff Schultz. Commissioner Jim Bremner was absent. Staff present were Brian Tibbs, Director; Matt Suellentrop, Recreation Manager, Brad Kanaga, Superintendent of Parks; Kim Hess, Finance Manager; and Jackie Hofer, Administrative Assistant.

2.0 Petition and Public Comment

Brody Hibbard and Ray Vogel are Eureka College students who majored in environmental studies. They had to complete a senior capstone project and chose Meadow Valley Park and the trails there. Brody and Ray took us through the process, methods used and tools used as they completed their project.

3.0 Approval of Meeting Minutes

3.1 Approval of April 16, 2018 Regular Meeting Minutes

- A motion was made to approve the April 16, 2018 Regular Meeting Minutes (Foy, Schultz; C-Un)

3.2 Approval of April 16, 2018 Executive Session Minutes

- A motion was made to approve the April 16, 2018 Executive Session Minutes (Foy, Schultz; C-Un)

4.0 Financial Report

A motion was made to approve the financial report (Foy, Heuermann; C-Un)

5.0 Review and Approval of Claims

- A motion was made to approve the claims (Bremner, Schultz; C-Un)

6.0 Committee Reports

6.1 Update from HISRA Representative –President Cox attended the meeting and reports, HISRA is in need of a roof repair and they are working with the Peoria Park District in assessing the need to see what their options might be. Camp fees are up \$6000.00 from what they were last year at this time. They have a line item called administrative revenues which is way out of wack and most likely indicates an error but they hope to have it corrected by the June meeting. Their summer program has begun and by May 29 will be fully staffed as the camp begins June 4.

6.2 Update from the WACC Representative – no meeting

7.0 Staff Reports

7.1 Parks and Property: Brad had no additions to his report

7.2 Recreation Manager: Matt had no additions to his report

7.3 Athletic Coordinator: Jean had no additions to her report

7.4 Executive Director: Director Tibbs had no additions to his report but highlighted items under Administration and Projects.

8.0 Old Business

9.0 New Business

9.1 Discussion and Action on Ordinance 291 of the Board of Commissioners of the Washington Park District, Tazewell County, Illinois, to establish the Combined Budget and Appropriation Ordinance for the 2018-2019 Fiscal Year

- A motion was made to approve Ordinance 291 of the Board of Commissioners of the Washington Park District, Tazewell County, Illinois, to establish the Combined Budget and Appropriation Ordinance for the 2018-2019 Fiscal Year (Bremner, Foy; C-Un)

9.2 Discussion and potential action on ways commissioners can be contacted by the public

President Cox explained she contacted by a member of the public who inquired about our process for the public to contact commissioners individually. After board discussion, it was decided the commissioners are not opposed to having cell numbers (phone numbers) posted in all future brochures and on the Washington park district website.

- A motion was made to post cell numbers (phone numbers) in all future brochures and on the Washington Park District website. (Bremner, Schultz; C-Un)

9.3 Discussion and approval of bid to provide and install fence for Oak Ridge Park ball diamond #1 renovation

Bids were opened from the Oak Ridge ball diamond project and we had two companies that Provided bids. Rock Valley Fence with a bid of \$58,000 and SK Service Corporation with a bid of \$31,108.00.

- A motion was made to approve the SK Service Corporation bid for \$31,108.00 to provide and install fence for Oak Ridge Park ball diamond #1 renovation. (Bremner, Foy; C-Un)

Executive Session in accordance with the open meetings to discuss acquisition, purchase or lease of property.

- A motion was made at approximately 7:00 p.m. to move into executive session (Foy, Schultz; C-Un)
- A motion was made at approximately 7:59 p.m. to adjourn from executive session (Foy, Schultz; C-Un)

10.0 Adjournment

- A motion was made at 7:59 p.m. to adjourn from the regular meeting. (Foy, Schultz; C-Un)

Respectfully Submitted,

John Foy, Secretary
Washington Park District
Board of Commissioners