

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

August 20, 2018 6:00PM

Washington Park District, 105 S. Spruce St., Washington, IL

Regular Meeting

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on August 20, 2018 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Cox called the meeting to order at 6:00 p.m. Commissioners present were: Lorelei Cox, John Foy and Jeff Schultz. Commissioner Bremner and Commissioner Heuermann were absent. Staff present were Brian Tibbs, Director; Matt Suellentrop, Recreation Manager, Brad Kanaga, Superintendent of Parks; Kim Hess, Finance Manager; and Jackie Hofer, Administrative Assistant.

2.0 Petition and Public Comment

None

3.0 Approval of Meeting Minutes

3.1 Approval of July 16, 2018 Regular Meeting Minutes

- A motion was made to approve the July 16, 2018 Regular Meeting Minutes (Foy, Schultz; C-Un)

3.2 Approval of July 16, 2018 Executive Session Minutes

- A motion was made to approve the July 16, 2018 Executive Session Minutes (Foy, Schultz; C-Un)

4.0 Financial Report

- A motion was made to approve the financial report (Foy, Schultz; C-Un)

5.0 Review and Approval of Claims

- A motion was made to approve the claims (Foy, Schultz; C-Un)

6.0 Committee Reports

6.1 Update from HISRA Representative – President Cox reports: the Special Olympics golf team is headed to the state competition. The summer program went well but did not have as many teenage clients participating in the program and they believe it is possibly due to those kids working, HISRA is going to try to restructure those programs for teens for next summer so those kids can participate in both.

6.2 Update from the WACC Representative – Commissioner Bremner absent

7.0 Staff Reports

7.1 Parks and Property: Brad had no additions to his report

7.2 Recreation Manager: Matt had no additions to his report

7.3 Athletic Coordinator: Jean had no additions to her report

7.4 Executive Director: Director Tibbs had no additions to his report but highlighted items under Administration Master Plan Proposals and Projects/Events.

8.0 Old Business

9.0 New Business

9.1 Discussion and Action to approve a firm to provide completion of a comprehensive parks and recreation master plan

Commissioners approved the bid from Hitchcock Design Group not to exceed \$24,400.00

- A motion was made to approve a firm to provide completion of a comprehensive parks and recreation plan. (Schultz, Foy; C-Un)

9.2 Discussion and Action to approve revisions/updates to the Washington Park District Policy Manual

9.2.1 Substance Abuse Policy

- A motion was made to approve the Substance Abuse Policy (Foy, Schultz; C-Un)

9.2.2 Policy Regarding the Inspection, Correction and Deletion of Personnel Records

- A motion was made to approve the Policy Regarding the Inspection, Correction and Deletion of Personnel Records (Foy, Schultz; C-Un)

Executive Session to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired per 5 ILCS 120/2 ©(5) of the Open Meetings Act.

- A motion was made at approximately 6:35 p.m. to move into executive session (Foy, Schultz; C-Un)
- A motion was made at approximately 6:52 p.m. to adjourn from executive session (Foy, Schultz; C-Un)

10.0 Adjournment

- A motion was made at 6:52 p.m. to adjourn from the regular meeting. (Foy, Schultz; C-Un)

Respectfully Submitted,

John Foy, Secretary
Washington Park District
Board of Commissioners