

REGULAR MEETING OF THE BOARD OF COMMISSIONERS
February 18, 2019 6:00PM
Washington Park District, 105 S. Spruce St., Washington, IL

Regular Meeting

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on February 18, 2019 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Cox called the meeting to order at 6:00 p.m. Commissioners present were: Jim Bremner, John Foy and Jeff Schultz. Commissioner Marc Heuermann attended the meeting electronically due to work travel. Staff present were Brian Tibbs, Director; Matt Suellentrop, Recreation Manager, Brad Kanaga, Superintendent of Parks, Kim Hess, Finance Manager; and Jackie Hofer, Administrative Assistant.

2.0 Petition and Public Comment

None

3.0 Approval of Meeting Minutes

3.1 Approval of January 21, 2019 Regular Meeting Minutes

- A motion was made to approve the January 21, 2019 Regular Meeting Minutes, (Bremner, Foy; C-Un)

4.0 Financial Report

- A motion was made to approve the financial report (Foy, Bremner; C-Un)

4.1 Discussion and approval of Steven D. Greim & Company for FY2018-2019 Audit Services

- A motion was made to approve Steven D. Greim & Company for FY2018-2019 Audit Services (Schultz, Foy; C-Un)

5.0 Review and Approval of Claims

- A motion was made to approve the claims (Foy, Schultz; C-Un)

6.0 Committee Reports

6.1 Update from HISRA-no updated report but they are prepping for March Madness.

6.2 Update from WACC Representative – New officers have been installed. Five Points is trying to reinvent themselves in the theatre arena. Five Points is working with the Civic Center in sharing entertainment information making things more conducive to Five Points getting a higher class of concerts and speakers.

7.0 Staff Reports

7.1 Parks and Property: Brad had no additions to his report

7.2 Recreation Manager: Matt had no additions to his report

7.3 Athletic Coordinator: Jean had no additions to her report

7.4 Executive Director: Director Tibbs had no additions to his report but highlighted items under Administration and Projects/Events.

8.0 Old Business

None

9.0 New Business

9.1 Discussion and Action to Allow Washington St. Jude Runs Group to use Washington Park

District Activity Bus on August 3, 2019

- A motion was made to Allow Washington St. Jude Runs Group to use Washington Park District Activity bus on August 3, 2019 (Bremner, Foy; C-Un)

9.2 Discussion and Action on Revisions to Employee Benefits

The revisions are to Class II, to add Park Board Commissioners so that Commissioners may be able to enjoy some of benefits that we receive. The other revision is to Class III which includes our Recreation Coordinators. The change is: Employee pays contracted amount and 50% of contracted amount retained by Park District.

- A motion was made to approve the Revisions to Employee Benefits (Schultz, Foy; C-Un)

9.3 Discussion and Action on Revisions to Park District Scholarship Program

There is a revision to the Park District Scholarship Program. The scholarship program funding is being offered for up to \$125.00 for one session (week of any summer athletic camp or traditional summer day camp running from June 3rd – August 9th).

- A motion was made to approve the Revision to the Park District Scholarship Program (Bremner, Schultz; C-Un)

9.4 Discussion and Presentation of Revisions to Washington Park District Personnel Policy Manuel

Director Tibbs has presented the Personnel Policy Manuel to Commissioners and have asked Them to review it.

9.5 Discussion and approval to retain the Farnsworth Group for Master Planning Services

We have hired Farnsworth Group for the preliminary design service of Gordon Park. The Farnsworth Group looks forward to assisting us in creating this unique and fun project.

- A motion was made to retain the Farnworths Group for Master Planning Services (Foy, Bremner; C-Un)

10.0 Adjournment

- A motion was made at 6:30 p.m. to adjourn from the regular meeting. (Foy, Heuermann; C-Un)

Respectfully Submitted,

John Foy, Secretary
Washington Park District
Board of Commissioners