

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**September 16, 2019 6:00PM**  
**Washington Park District, 105 S. Spruce St., Washington, IL**

**Regular Meeting**

**1.0 Call to Order**

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on September 16, 2019 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Cox called the meeting to order at 6:00 p.m. Commissioners present were: Jim Bremner, Marc Heurermann and Jeff Schultz. Staff present were Brian Tibbs, Director; Brad Kanaga, Superintendent of Parks, Jeremy McMenimen, Superintendent of Parks, Matt Suellentrop, Recreation Manager, Kim Hess, Finance Manager; and Jackie Hofer, Administrative Assistant.

**2.0 Petition and Public Comment**

Brittany Miller was present but made no public comment.

**3.0 Approval of Meeting Minutes**

3.1 Approval of August 19, 2019 Regular Meeting Minutes

- A motion was made to approve the August 19, 2019 Regular Meeting Minutes (Bremner, Schultz; C-Un)

**4.0 Financial Report**

- A motion was made to approve the financial report (Heurermann, Schultz; C-Un)

At this time, Finance Manager Hess brought to Commissioner's attention that she and Director Tibbs have begun looking at the minimum wage increase.

**5.0 Review and Approval of Claims**

- A motion was made to approve the claims (Bremner, Heurermann; C-Un)

**6.0 Committee Reports**

- 6.1 **Update from HISRA**- HISRA is currently working on getting the kinks out of a new billing System and they are working out a financial way for parents to be able to afford their programs As some of the programs are quite costly.
- 6.2 **Update from WACC Representative** – the meeting was strictly a financial meeting – funds That are sitting in the bank that are not of immediate need are moved to other places to develop A better interest rate.

**7.0 Staff Reports**

- 7.1 Parks and Property:** Brad had no additions to his report  
**7.2 Recreation Manager:** Matt had no additions to his report  
**7.3 Executive Director:** Director Tibbs had no additions to his report but highlighted items Under Administration and Projects

**8.0 Old Business**

None

**9.0 New Business**

9.1 Discussion and Action to Accept the Comprehensive Master Plan Prepared by the Hitchcock Design Group – No action taken

Executive Session in accordance with the open meetings act to discuss the selection of a person to fill a public office: 5ILCS 120(c)3

- A motion was made at approximately 6:36 p.m. to move into executive session. (Schultz, Bremner; C-Un)
- A motion was made at 6:49 p.m. to adjourn from executive session (Schultz, Heuermann; C-Un)
- A motion was made to appoint Brittany Miller to fulfill the remainder of an open position as Commissioner of Washington Park District (Schultz, Bremner; C-Un)

**10.0 Adjournment**

- A motion was made at 6:51 p.m. to adjourn from the regular meeting. (Bremner, Heuermann; C-Un)

Respectfully Submitted,

Secretary  
Washington Park District  
Board of Commissioners