

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**December 16, 2019 6:00PM**  
**Washington Park District, 105 S. Spruce St., Washington, IL**

**Public Hearing Bond Issue**

Public hearing concerning the intent of the Board of Park Commissioners to sell not to exceed \$445,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or Purchased for parks, for the building, maintaining, improving and protecting of the same and the Existing land and facilities of the District and for the payment of the expenses incident thereto.

1. Roll Call: Commissioners present: President Cox, Jim Bremner, Marc Heuermann, Brittany Miller and Jeff Schultz.
2. Discussion and Public Comment: No public was present
3. Adjournment
  - A motion was made at approximately 6:01pm to close the public hearing (Bremner, Heuermann; C-Un)

**Regular Meeting**

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on December 16, 2019 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Cox called the meeting to order at 6:02 p.m. Commissioners present were: Jim Bremner, Marc Heuermann, Brittany Miller and Jeff Schultz. Staff present were Brian Tibbs, Director, Jeremy McMenimen, Superintendent of Parks, Matt Suellentrop, Recreation Manager, Kim Hess, Finance Manager; and Jackie Hofer, Administrative Assistant.

2.0 Petition and Public Comment

None

3.0 Approval of Meeting Minutes

3.1 Approval of November 18, 2019 Regular Meeting Minutes

- A motion was made to approve the November 18 2019 Regular Meeting Minutes (Bremner, Schultz; C-Un)

4.0 Financial Report

- A motion was made to approve the financial report (Miller, Heuermann; C-Un)

5.0 Review and Approval of Claims

- A motion was made to approve and pay the claims (Heuermann, Bremner C-Un)

6.0 Committee Reports

6.1 Update from HISRA Representative – President Cox attended the meeting and reports: HISRA is still looking to fill some staffing opportunities

6.2 Update from the WACC Representative – Commissioner Bremner attended the meeting And reports they held election of officers, they have added the outdoor area, they are Retaining 75% of their memberships and they will be losing their contract with Bethany Community Church at the end of the year.

## 7.0 Staff Reports

**7.1 Parks and Property**-Jeremy had no additions to his report.

**7.2 Recreation Manager**-Matt had no additions to his report

**7.3 Executive Director**- Director Tibbs had no additions to his report but highlighted items Under Administration and Projects.

## 8.0 Old Business

8.1 Approval of the annual levy ordinance (number 297) of the Washington Park District, Tazewell County, Illinois

- A motion was made to approve the annual levy ordinance (number 297) of the Washington Park District (Heuermann, Schultz; C-Un)

## 9.0 New Business

9.1 Discussion and potential approval to retain Dewberry & Associates for architectural/engineering services related to PARC grant application.

9.2 Discussion and potential approval to retain Hitchcock Design Group for professional Services related to PARC grant application

- A motion was made to approve to retain Dewberry & Associates for architectural/engineering related to PARC grant application and
- A motion was made to retain Hitchcock Design Group for professional services related to PARC grant application (Bremner, Heuermann; C-Un)

9.3 Discussion and potential approval of Ordinance 298 updating title 6 of Washington Park District Policy Manual

- A motion was made to approve Ordinance 298 updating title 6 of Washington Park District Policy Manual (Bremner, Schultz; C-Un)

9.4 Discussion and potential approval of Ordinance 299 amending the Washington Park District District policies and procedures pertaining to drug and alcohol free policy

- A motion was made to approve Ordinance 299 amending the Washington Park District Policies and procedures pertaining to drug and alcohol free policy (Bremner, Heuermann; C-Un)

## 10.0 Adjournment

- A motion was made at 6:33 pm to adjourn from the regular meeting. (Heuermann, Miller; C-Un)

Respectfully Submitted,

Jeff Schultz, Secretary  
Washington Park District  
Board of Commissioners