

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**May 18, 2020 6:00PM**  
**Washington Park District, 105 S. Spruce St., Washington, IL**

**Regular Meeting**

1.0 Call to Order

The regular virtual meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on May 18, 2020 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Cox called the meeting to order at 6:00 p.m. Commissioners present virtually were: Jim Bremner, Marc Heuermann, Brittany Miller and Jeff Schultz. Staff present virtually were Brian Tibbs, Director, Jeremy McMenimen, Superintendent of Parks, Matt Suellentrop, Recreation Manager, Kim Hess, Finance Manager; and Jackie Hofer, Administrative Assistant.

2.0 Petition and Public Comment

None

3.0 Approval of Meeting Minutes

3.1 Approval of April 20, 2020 Regular Meeting Minutes

3.2 Approval of May 4, 2020 Special Meeting Minutes

- A motion was made to approve the April 20, 2020 Regular Meeting Minutes and the May 4, 2020 Special Meeting Minutes (Schultz, Miller; C-Un)

4.0 Financial Report

- A motion was made to approve the Financial Report (Heuermann, Schultz; C-Un)

5.0 Review and Approval of Claims

- A motion was made to approve and pay the claims (Bremner Miller; C-Un)

6.0 Committee Reports

6.1 Update from HISRA Representative – no meeting

6.2 Update from the WACC Representative –Commissioner Bremner sent report to President Tibbs

7.0 Staff Reports

**7.1 Parks and Property**-Jeremy had no additions to his report.

**7.2 Recreation Manager**-Matt had no additions to his report

**7.3 Executive Director**- Director Tibbs had no additions to his report but highlighted items Under Administration and Projects.

8.0 Old Business

8.1 Discussion of the proposed budget and appropriation ordinance #300 for FY 2020-2021

On June 8<sup>th</sup> Director Tibbs stated he will provide Commissioners with a hard copy or electronic Copy of the budget-it will be from May 1-April 30, 2021. Please let him know if you have any Questions.

8.2 Discussion and potential action to approve a Public Works Mutual Aid Agreement with the City Of Washington and Washington Township

- A motion was made to approve a Public Works Mutual Aid Agreement with the City of Washington and Washington Township (Bremner, Schultz; C-Un)

## 9.0 New Business

### 9.1 Discussion and potential action on items relating to programming and facility modifications, changes, and cancellation related to COVID-19.

Director Tibbs explained he is keeping Commissioners updated regarding all changes and concerns by email.

Once the next guidance at the end of May comes out if any Commissioner feels it necessary to have a special meeting please let Director Tibbs know and he will prepare for that.

## 10.0 Adjournment

- A motion was made at 6:36 pm to adjourn from the regular virtual meeting. (Heuermann, Bremner, C-Un)

Respectfully Submitted,

Jeff Schultz, Secretary  
Washington Park District  
Board of Commissioners