

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**March 15, 2021 2021 6:00PM**  
**Washington Park District, 105 S. Spruce St., Washington, IL**

**Regular Meeting**

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on March 15, 2021 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Cox called the meeting to order at 6:00 p.m. Commissioners present were: Jim Bremner, Brittany Miller and Jeff Schultz . Commissioner Marc Heuermann was absent. Staff present were Brian Tibbs, Director; Matt Suellentrop, Recreation Manager, Jeremy McMenimen, Superintendent of Parks and Property, Kim Hess, Finance Manager and Jackie Hofer, Administrative Assistant.

2.0 Petition and Public Comment

None

3.0 Approval of Meeting Minutes

3.1 Approval of February 15, 2021 Regular Meeting Minutes

- A motion was made to approve the February 15, 2021 Regular Meeting Minutes  
Bremner, Schultz; C-Un)

4.0 Financial Report

- A motion was made to approve the Financial Report (Miller, Bremner; C-Un)

5.0 Review and Approval of Claims

- A motion was made to approve and pay the claims (Bremner, Schultz; C-Un)

6.0 Committee Reports

6.1 Update from HISRA Representative –no meeting

6.2 Update from the WACC Representative – no meeting. Commissioner Bremner sent Director Tibbs a copy of the minutes.

7.0 Staff Reports

**7.1 Parks and Property**-Jeremy had no additions to his report.

**7.2 Recreation Manager**-Matt had no additions to his report

**7.3 Executive Director**- Director Tibbs had no additions to his report but highlighted items Under Administration and Programs and Covid-19.

8.0 Old Business

None

9.0 New Business

9.1 Discussion and action for Washington St. Jude runs group to use Oak Ridge park ball diamond areas for a kickball tournament on April 10 & 11 or 17 & 18

- A motion was made to approve Washington St. Jude runs group to use Oak Ridge park ball diamond areas for a kickball tournament on April 10 & 11 or 17 & 18 (Bremner, Schultz; C-Un)

9.2 Discussion and action related to program, special event, and facility modifications due to COVID-19

Director Tibbs passed out a working spreadsheet. The only change to this spreadsheet is pertaining to the pool.

9.3 Discussion and action pertaining to a Park Facility and Amenity Naming Policy for Washington Park District

- A motion was made to approve to adopt a policy for a Park Facility and Amenity Naming Policy for Washington Park District (Schultz, Miller; C-Un)

9.4 Discussion and Action to Authorize the Director to enter into Lease for Multifunction Copier/Printer/Scanner/Fax Machine

- A motion was made to Authorize the Director to enter into Lease for Multifunction Copier/Printer/Scanner/Fax Machine with CDS. (Bremner, Schultz; C-Un)

Executive Session in accordance with section 5ILCS 120/2 (c) of the open meetings to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, of the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or against legal counsel for the public body to determine its validity.

Executive Session in accordance with section 5ILCS 120/2 (c) 5 of the open meeting act to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

- A motion was made at approximately 6:39pm to move into executive session (Miller, Bremner; C-Un)
- A motion was made at approximately 7:15pm to adjourn from executive session (Schultz, Miller; C-Un)

10.0 Adjournment

- A motion was made at 7:15pm to adjourn from the regular meeting (Schultz, Bremner; C-Un)

Respectfully Submitted,

Jeff Schultz, Secretary  
Washington Park District  
Board of Commissioners