

REGULAR MEETING OF THE BOARD OF COMMISSIONERS
May 17, 2021 2021 6:00PM
Washington Park District, 105 S. Spruce St., Washington, IL

Regular Meeting

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on May 17, 2021 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Cox called the meeting to order at 6:00 p.m. Commissioners present were: Jim Bremner, Marc Heuermann, Brittany Miller and Jeff Schultz. Staff present were Brian Tibbs, Director; Matt Suellentrop, Recreation Manager; Jeremy McMenimen, Superintendent of Parks and Property; Kim Hess, Finance Manager and Jackie Hofer, Administrative Assistant.

2.0 Petition and Public Comment

None

3.0 Approval of Meeting Minutes

3.1 Approval of April 19, 2021 Regular Meeting Minutes

3.2 Approval of April 19, 2021 Executive Session Minutes

- A motion was made to approve the April 19, 2021 Regular Meeting Minutes and the April 19, 2021 Executive Session Minutes (Bremner, Miller; C-Un)

4.0 Financial Report

- A motion was made to approve the Financial Report (Heuermann, Bremner; C-Un)

5.0 Review and Approval of Claims

- A motion was made to approve and pay the claims (Schultz, Miller; C-Un)

6.0 Committee Reports

6.1 Update from HISRA Representative - Director Tibbs attended and reports: HISRA is Hiring their summer staff. They are also looking to offer some blended programs.

6.2 Update from the WACC Representative – meeting will be held on May 19

6.3 Update from Washington Park District Foundation Representative – Commissioner Bremner reports: the Foundation met and agreed to the transfer of property. Also, The Foundation has a vacancy on the board if anyone knows anyone that might be Interested in serving on this board.

7.0 Staff Reports

7.1 Parks and Property-Jeremy had no additions to his report.

7.2 Recreation Manager-Matt had no additions to his report

7.3 Executive Director- Director Tibbs had no additions to his report but highlighted items Under Administration and Programs and Covid-19.

8.0 Old Business

8.1 Discussion and appointment of a person/people to boards such as WACC, HISRA and Appointment of roles with the Washington Park District Board

- A motion was made to approve the roles as previously appointed. (Bremner, Heuermann; C-Un)

9.0 New Business

9.1 Discussion and action to retain Phillips, Salmi & Associates for yearly auditing services Beginning the May 1, 2020-April 30, 2021 fiscal year.

- A motion was made to retain Phillips, Salmi & Associates for yearly auditing services Beginning the May 2, 2020-April 30, 2021 fiscal year (Schultz, Miller; C-Un)

9.2 Discussion and Action on a Resolution 2021-5 Authorizing the Washington Park District to Apply for a Two-Day Special Use Liquor License from the City of Washington and the State of Illinois for the specific occasion of the Washington Arts Festival to occur on August 21 and 22, 2021

- A motion was made to approve Resolution 2021-5 Authorizing the Washington Park District to Apply for a Two-Day Special Use Liquor License from the City of Washington and the State of Illinois for the specific occasion of the Washington Arts Festival to occur on August 21 and 22, 2021 (Bremner, Schultz; C-Un)

•

9.3 Discussion of the proposed budget and appropriation ordinance for FY 2021-2022

The proposed budget and appropriation ordinance will be available for review in the office For 30 days and will be voted on at the June board meeting.

Executive session in accordance with section 5 ILCS 120/2 ©5 of the open meetings act to discuss the Purchase or lease of real property for the use of the public body.

Executive Session in accordance with section 5 ILCS 120/2 © 1 of the open meetings act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, of the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or against legal counsel for the public body to determine its validity.

- A motion was made at approximately 6:59pm to move into executive session (Heuermann, Bremner; C-Un)
- A motion was made at approximately 7:59pm to adjourn from executive session (Miller; Schultz; C-Un)
- A motion was made to approve the salary increases as recommended. (Bremner, Schultz; C-Un)

10.0 Adjournment

- A motion was made at 8:00pm to adjourn from the regular meeting (Bremner, Schultz; C-Un)

Respectfully Submitted,

Jeff Schultz, Secretary
Washington Park District
Board of Commissioners