

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**February 20, 2023 6:00PM**  
**Washington Park District, 105 S. Spruce St., Washington, IL**

**Regular Meeting**

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on February 20, 2023 at the Washington Park District office located at 105 S. Spruce Street, Washington Illinois. President Cox called the meeting to order at 6:00 p.m. Commissioners present were: Jim Bremner, Brittany Miller, Matt Moehle and Jeff Schultz. Staff present were Brian Tibbs, Director; Scott Wood, Recreation Manager; Kim Hess, Finance Manager; Jeremy McMenimen, Superintendent of Parks; and Jackie Hofer, Administrative Assistant.

2.0 Petition and Public Comment

None

3.0 Approval of Meeting Minutes

3.1 Approval of January 16, 2023 Regular Meeting Minutes

3.2 Approval of January 16, 2023 Executive Session Minutes

- A motion was made to approve the January 16, 2023 Regular Meeting Minutes and the Executive Session Minutes (Moehle, Schultz; C-Un)

4.0 Financial Report

- A motion was made to approve the financial report (Bremner, Moehle; C-Un)

4.1 Presentation and Acceptance of the FY 2021-2022 Audit

Aaron Phillips of Phillips, Salmi and Associates was here to present and answer questions from Commissioners and staff regarding the audit.

- A motion was made to approve the FY 2021-2022 audit pending receipt of the hard copy (Bremner, Moehle; C-Un)

5.0 Review and Approval of Claims

- A motion was made to approve and pay the claims (Bremner, Schultz; C-Un)

6.0 Committee Reports

6.1 Update from HISRA Representative-Spring, summer registration is going well, lots of participation for residents as well as non-residents.

Discussion was held regarding member district residents receiving priority access for registration.

HISRA office is fully staffed and things are returning to normal.

6.2 Update from the WACC Representative – next meeting is February 22

7.0 Staff Reports

7.1 **Parks and Property**- Jeremy had no additions to his report.

7.2 **Recreation Manager**- Scott had no additions to his report.

7.3 **Executive Director**- Director Tibbs reported updates regarding Administration, Projects, HISRA and Five Points Use.

8.0 Old Business

8.1 None

9.0 New Business

9.1 Discussion and Approval of potential fee adjustments for facility rentals and programs

Many prices within the Park District programs have not increased in over 10 years. Recreation Manager Wood presented fee adjustments for facility rentals and programs.

- A motion was made to approve potential fee adjustments for facility rentals and Programs (Bremner, Schultz; C-Un)

10.0 Adjournment

- A motion was made at 7:00 p.m. to adjourn from the regular meeting. (Bremner, Moehle; C-Un)

Respectfully Submitted,

Jeff Schultz, Secretary  
Washington Park District  
Board of Commissioners