

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**March 20, 2023 6:00PM**  
**Washington Park District, 105 S. Spruce St., Washington, IL**

**Regular Meeting**

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on March 20, 2023 at the Washington Park District office located at 105 S. Spruce Street, Washington Illinois. President Cox called the meeting to order at 6:00 p.m. Commissioners present were: Jim Bremner, Brittany Miller, Matt Moehle and Jeff Schultz. Staff present were Brian Tibbs, Director; Scott Wood, Recreation Manager; Kim Hess, Finance Manager; Jeremy McMenimen, Superintendent of Parks; and Jackie Hofer, Administrative Assistant.

2.0 Petition and Public Comment

Mark and Debra Dukes, 306 Mary St. Washington, IL was present and brought some issues to the board regarding Meadow Valley Park.

3.0 Approval of Meeting Minutes

3.1 Approval of February 20, 2023 Regular Meeting Minutes

- A motion was made to approve the February 20, 2023 Regular Meeting Minutes (Miller, Schultz; C-Un)

4.0 Financial Report

- A motion was made to approve the financial report (Bremner, Moehle; C-Un)

5.0 Review and Approval of Claims

- A motion was made to approve and pay the claims (Bremner, Schultz; C-Un)

6.0 Committee Reports

6.1 Update from HISRA Representative-Things are going very well at HISRA. They are gearing up for summer as registrations will begin in a month.

6.2 Update from the WACC Representative – The meeting was very brief. They have some New staff on board and they also have hired a Fund Development Director.

7.0 Staff Reports

7.1 **Parks and Property**- Jeremy had no additions to his report.

7.2 **Recreation Manager**- Scott had no additions to his report.

7.3 **Executive Director**- Director Tibbs reported updates regarding Administration, Projects, HISRA and Five Points Use.

8.0 Old Business

8.1 None

9.0 New Business

9.1 Discussion of the proposed budget and appropriation ordinance for FY 2023-2024

The proposed budget and appropriation ordinance will be available for review to the public.

9.2 Discussion and potential approval of bid to construct pickleball courts in Washington Park

Four bids were received for construction of the pickleball courts in Washington Park.

Two bids submitted did not include full completed bid sheets.

- A motion was made to approve the bid to Otto Baum Company, Inc. to include the Base Bid, Alternates 1, 3, and 4 for a total of \$263,935.00 (Bremner, Miller; C-Un)

9.3 Discussion and approval of Resolution 2023-3 Abating the 2022 Levy Revenue Recapture

- A motion was made to approve Resolution 2023-3 Abating the 2022 Levy Revenue Recapture (Bremner, Moehle; C-Un)

10.0 Adjournment

- A motion was made at 6:51 p.m. to adjourn from the regular meeting. (Moehle, Miller; C-Un)

Respectfully Submitted,

Jeff Schultz, Secretary  
Washington Park District  
Board of Commissioners