

REGULAR MEETING OF THE BOARD OF COMMISSIONERS
April 15, 2024 6:00PM
Washington Park District, 105 S. Spruce St., Washington, IL

Regular Meeting

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on April 15, 2024 at the Washington Park District office located at 105 S. Spruce Street, Washington Illinois. President Cox called the meeting to order at 6:00 p.m. Commissioners present were: Jim Bremner, Brittany Miller, and Jeff Schultz. Staff present were Brian Tibbs, Director; Scott Wood, Recreation Manager; Jeremy McMenimen, Superintendent of Parks, Kim Hess, Finance Manager and Jackie Hofer, Administrative Assistant. Matt Moehle was absent.

2.0 Petition and Public Comment

None

3.0 Approval of Meeting Minutes

3.1 Approval of March 18, 2024 Regular Meeting Minutes

- A motion was made to approve the March 18, 2024 Regular Meeting (Bremner, Schultz; C-Un)

4.0 Financial Report

4.1 Approval of financial report

- A motion was made to approve the financial report (Miller, Bremner; C-Un)

5.0 Review and Approval of Claims

- A motion was made to approve and pay the claims (Bremner, Schultz; C-Un)

6.0 Committee Reports

6.1 Update from HISRA Representative – things are going well at HISRA. They are starting a new special Olympics group.

6.2 Update from the WACC Representative – there was a meeting to discuss an incentive Package for Vicky. Brittany announced that she will be stepping down as the WACC board representative the park district.

7.0 Staff Reports

7.1 **Parks and Property**- No additional comments

7.2 **Recreation Manager**-A few updates from Scott:

Mystery lunch location was changed from Metamora Fields to Cracker Barrel

An additional sponsor for the 5K is Dairy Queen

Hoping to receive a few more sponsors for the fence banners to go on field #5

Our total participants for tee ball, baseball and softball is 515

7.3 **Executive Director**- A few updates from Director Tibbs:

Kick off meeting with Farnsworth is April 22

The next playground will go in at either Candle Tree Park or Birchwood Park

The fees for Miller, Hall & Trigg's services will be increasing

St. Jude would like to us our bus again for the St. Jude Run. Jim will be covered under our Insurance as St. Jude's insurance coverage covers and individual through age 75. Two years ago, Director Tibbs received some communication from an individual who was on a softball team that was inducted into the Hall of Fame and wanted us to rename Field 4 in recognition of Clint Reed. This year they have reached back out and would like a sign to be put up near Jan Smith Field recognizing Clint Reed's contributions. Director Tibbs is working with this individual.

8.0 Old Business
None

9.0 New Business

9.1 Discussion of the proposed budget and appropriation ordinance for FY 2024-2025
Director Tibbs explained the budget to Commissioners and answered questions
Commissioners had regarding the budget.

9.2 Discussion and approval of updated Washington Park District Personnel Manual
There were some revisions/changes to the district's employee handbook

- A motion was made to approve the updated Washington Park District Personnel Manual (Schultz, Miller; C-Un)

9.3 Discussion and approval of financing quote for a new vehicle

- A motion was made to accept the quote from Washington State Bank for The purchase of a new vehicle (Bremner, Schultz; C-Un)

Executive Session in accordance with section 5 ILCS 120/2 © 5 of the open meetings act to discuss
The use or purchase of real property for the use of the public body.

Executive Session in accordance with section 5 ILCS 120/2 © 1 of the open meetings act to discuss
The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, of the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or against legal counsel for the public body to determine its validity.

- A motion was made at 6:42pm to move into executive session (Bremner, Miller; C-Un)
- A motion was made at 6:58pm to adjourn from executive session (Bremner, Miller; C-Un)

10.0 Adjournment

- A motion was made at 6:58pm to adjourn from the regular meeting. (Bremner, Moehle; C-Un)

Respectfully Submitted,

Jeff Schultz, Secretary
Washington Park District
Board of Commissioners