

REGULAR MEETING OF THE BOARD OF COMMISSIONERS
April 21, 2025, 6:00pm
Washington Park District, 105 S. Spruce St., Washington, IL

Regular Meeting

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on April 21, 2025 at the Washington Park District office located at 105 S. Spruce Street, Washington Illinois. President Cox called the meeting to order at 6:00 pm. Commissioners present were Brittany Miller, Matt Moehle, and Jeff Schultz. Staff present were Brian Tibbs, Director; Scott Wood, Recreation Manager; Jeremy McMenimen, Superintendent of Parks, Ashton Linsley, Finance Manager and Jackie Hofer, Administrative Assistant. Vice-President Jim Bremner was absent.

2.0 Petition and Public Comment

None

3.0 Approval of Meeting Minutes

3.1 Approval of March 17, 2025 Regular Meeting Minutes

3.2 Approval of March 17, 2025 Executive Session Minutes

- A motion was made to approve the March 17, 2025 Regular Meeting Minutes
And the March 17, 2025 Executive Session Minutes (Schultz, Miller; C-Un)

4.0 Discussion and action to Appoint New Park Commissioner

4.1 Discussion and action to Appoint New Park Commissioner

- A motion was made to approve to appoint Kim Hess as New Park Commissioner
(Schultz, Miller; C-Un)

Commissioner Kim Hess has also volunteered to be our HISRA volunteer.

5.0 Discussion and Action to Appoint New Board Roles

5.1 Discussion and Action to Appoint New Board Roles

President, Matt Moehle

Vice-President, Jeff Schultz

Secretary, Kim Hess

Treasurer, Brittany Miller

- A motion was made to approve the slate as presented (Miller; Hess; C-Un)

6.0 Financial Report

- A motion was made to approve the financial report (Miller, Schultz; C-Un)

7.0 Review and Approval of Claims

- A motion was made to approve and pay the claims (Schultz, Hess; C-Un)

8.0 Committee Reports

- 6.1 Update from HISRA Representative – HISRA is working on a monthly Impact Report
Which is a report that shows what all HISRA has done.

- 6.2 Update from the WACC Representative – WACC is continuing to work toward the Capital campaign.

9.0 Staff Reports

7.1 **Parks and Property**-highlighted items under Parks and Property

7.2 **Recreation Manager** – highlighted items under Recreation Report.

7.3 **Executive Director**- highlighted items under Administration, Projects and Events.

10.0 Old Business

10.1 Discussion of the proposed budget for the May 1, 2025-April 30-2026 fiscal year

This is for decision purposes. Next month the budget and appropriation ordinance will be brought to Commissioners to be voted on.

11.0 New Business

11.0 Discussion and approval for resolution 2025-3 authorizing the Washington Park District to

Apply for a two-day special use liquor license for the Rock the Field events on August 15-16

- A motion was made to approve Resolution 2025-3 authorizing the Washington Park District to apply for a two-day special use liquor license for the Rock the Field events on August 15-16 (Miller, Schultz; C-Un)

Executive Session in accordance with section 5ILCS 120/2 ©5 of the open meetings act to discuss the use or purchase of real property for the use of the public body.

9.4 Potential Action on items discussed in Executive Session.

- A motion was made at 6:52pm to move into executive session (Schultz, Hess; C-Un)
- A motion was made at 7:30pm to adjourn from executive session (Miller, Hess; C-Un)

10.0 Adjournment

- A motion was made at 7:30pm to adjourn from the regular meeting. (Miller, Hess; C-Un)

Respectfully Submitted,

Jeff Schultz, Secretary
Washington Park District
Board of Commissioners